‘Growing Together – Branching Out’



**Lympne Church of England Primary School Job Description: 2021-22**

**Class Teacher**

* + To ensure all of the Teachers Standards are consistently met.
	+ To be responsible for the education and welfare of a designated class/and groups of children in accordance with the STPCD, having due regard to the requirements of the National Curriculum, the school’s aims, objectives and any policies.
	+ *In line with X requirements to teach ensure that all teaching is ‘Good’.*
	+ *In line with X requirements to ensure that pupils achieve in line with school expectations and some exceed them.*
	+ To plan lessons and teaching programmes: to follow long term plans; to plan and implement medium term plansand to plan and implement short term planning in all subject areas taught.
	+ To regularly mark work completed by the children, giving developmental advice to help the children improve their work, in line with school policy.
	+ To liaise with the SENCO and HT formally through Pupil Progress Reviews/ Provision Mapping and formally with allocated TAs to plan work, interventions and support for all abilities of children.
	+ To create Provision Maps and have ownership of the entry and exit data.
	+ To regularly update assessment in line with school expectations, outlining where you may need to intervene for certain pupils and being proactive in addressing those needs.
	+ To set consistently high expectations, targets and support for all pupils.
	+ To regularly liaise with parents, both formally and informally, including formal parent/ teacher meetings.
	+ *To identify appropriate support and key professional development needs as well as respond to advice and feedback from staff.*
	+ To take part in Lympne School’s annual Appraisal Cycle.
	+ To carry out break duty each week.
	+ To complete all registers as required by law.
	+ To complete appropriate risk assessments when taking children on any offsite activities.

**Co-ordinator Roles**

* + To take responsibility for the co-ordination of X across the school.
	+ To produce relevant action plans and carry out effective monitoring that leads to improvements in subject provision and pupil progress/learning.
	+ To take responsibility for the collation, interpretation and exploration of data in each subject area.
	+ To develop meaningful action plans to address any relative areas of weakness within your subject area.
	+ To present to the Governing Body Curriculum Committee about standards in your subject area responsibility.

**Part 2: Assessment of Performance**

* It is a minimum requirement that each classteacher will meet all of the Teachers Standards.
* Lympne Primary School’s Pay and Rewards Document – clearly outlines the expectations which apply to each MPR and UPR position and against which these assessments will be made.

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| --- | --- |
| **HEADTEACHER** | **Classteacher M3** |
|  | DATE |  | DATE |
|  |  |

PLEASE NOTE EXPERIENCE WILL DETERMINE EXACTLY WHAT THE EXPECTATIONS ARE FOR TEACHING AND LEARNING AS WELL AS SUBJECT COORDINATION.