Job Specification - Chief Executive Officer



Professional Qualifications

Essential:

- Degree and recognised professional teaching qualification relevant to the role;
- A record of recent and relevant continuing professional development.

Desirable

- Post-graduate educational/leadership or management qualification;
- NPQH / EL;

Experience

Essential:

- At least five years proven track record of successful senior / executive leadership in school;
- Demonstrable success in achieving rapid and sustained school improvement;
- Experience of successful working with governing bodies;
- Evidence of strategic planning and budgetary management;
- Clear understanding of the current educational landscape;
- Successful track record of human and financial resource management;
- Active engagement in research-informed practice and a desire embed this across the Trust.

Desirable:

- Headship / executive leadership within a Trust environment:
- Experience in leading across a range of schools;
- Experience of successful EHT/CEO or Board role in a Trust setting environment or educational setting;
- Experience of developing PR and marketing strategies.

Ethos

Essential:

- A desire and capacity to actively promote, uphold and develop the trust mission, vision and values;
- A passion to uphold the Trust ethos, to make learning irresistible for all across our schools;
- Uphold the Trust values of being inclusive, innovative and inspirational.

Skills, knowledge and understanding:

Essential:

- Comprehensive knowledge and experience of Ofsted's Schools Inspection framework and processes for summary evaluations of trusts;
- Ability to communicate a vision of outstanding teaching and learning through inspiration and empowerment and coaching;
- A deep understanding of the statutory educational framework, current education issues in relation to

academies, company and charity law; also knowledge of relevant policies, legislation and codes of practice across the education landscape;

- Clear understanding and knowledge of the role of governance in an academy and trust;
- Strategic planning, monitoring and review of progress against plans in terms of standards, performance and finances, taking decisive action as necessary;
- Financial project costing and budgetary management including curriculum-led financial planning;
- Ability to advise on funding and grant opportunities for the Trust:
- A deep understanding of the inclusion agenda;
- Ability and commitment to working flexibly and collaboratively as part of a team;
- Ability to plan strategically based on use of quantitative and qualitative data, targets and bench marking;
- Committed to safeguarding and promoting the welfare of children.

Desirable:

- Current driving licence and access to a vehicle.
- Engagement on the national platform in schools and academy trusts.

Personal Qualities

Essential:

- Belief in and commitment to the overarching values of the Trust and ability to articulate vision to a wide range of audiences;
- Highly effective and credible leader, who inspires the respect and support of others and has an open and approachable interpersonal style;
- Commitment to the highest of standards in all areas of school life:
- Strong leadership skills including adaptability and communication skills;
- The ability to be able to build a positive organisational culture, encourage reflection, delegate responsibility, build teams, strive for continuous improvements and inspire staff;
- Excellent relationship management, able to build effective working relationships at all levels, reinforcing partnerships strategic thinker who can establish and develop systems and processes to grow and mature the Trust;
- A team player with strong leadership and coaching skills;
- Adaptable and flexible;
- Excellent communication and interpersonal skills;
- Advocacy, facilitation and negotiation skills;
- Demonstrates energy, dynamism, vision and resilience;
- Ability to develop a high profile and be a strong visible presence for the Trust;

Referencing and Eligibility