

**Job Description: Class Teacher**

**Job purpose**:

The class teacher will:

* Teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
* Maintain the positive ethos and core values of the school, both inside and outside the classroom;
* Contribute to constructive team building amongst teaching and non-teaching staff, parents and governors.

**Duties:**

You are required to fulfil the professional role of a Class Teacher which is specified in the latest version of the School Teachers’ Pay and Conditions Document.

You are also required to:

* Be responsible for the delivery of the National curriculum and its implementation according to the School’s agreed policies, paying particular attention to equality of opportunity, safeguarding and access;
* Have accountability for the standards in the class and regularly analyse pupil progress and attainment data;
* Have high expectations for both your own practice and pupil achievement
* Plan appropriately to meet the needs of all pupils, through differentiation of tasks;
* Be able to set clear targets, based on prior attainment for pupil’s learning;
* Provide a stimulating environment , where resources can be assessed appropriately by all pupils;
* Keep appropriate and efficient reports, integrating formative and summative assessment into weekly and termly planning;
* Report to parents on the development, progress and attainment of pupils;
* Maintain good order and discipline amongst pupils, in accordance with the school’s behaviour policy;
* Participate in meetings which relate to the school’s management, curriculum or organisation;
* Communicate and co-operate with specialists from outside agencies:
* Lead, organise and direct support staff within the classroom;
* Be prepared to contribute to the wider aspects of school life in a range of ways;
* Participate in the performance management system for the appraisal of their own performance.