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|  | **JOB DESCRIPTION**  **Unqualified Teacher** |  |

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| Grade | Unqualified Teacher Scale (1-4) |
| Responsible to | Headteacher/Deputy Headteacher |

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| Core Purpose and Values |
| Supporting all our children to grow into resourceful individuals, who are able to reach their full potential, feeling equipped with key skills. |
| Provide a safe, caring and supportive environment for individuals to achieve |
| As part of the school Leadership Team develop and oversee the implementation of the school’s SEND strategy and policy |

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| **Key Relationships** |
| * Children |
| * Teachers |
| * Learning Partners |

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| Key Duties and Responsibilities |
| * Be responsible for the learning and achievement of all children in the classes ensuring equality of opportunity for all |
| * Be responsible and accountable for achieving the highest possible standards in work and conduct |
| * Treat children with dignity, building relationships rooted in mutual respect and at all times observing proper boundaries appropriate to a teacher’s professional position |
| * Work proactively and effectively in partnership and collaboration with teachers and learning partners |
| * Unqualified teachers performance will be assessed against the teacher standards as part of the role [Teacher standards](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/665522/Teachers_standard_information.pdf) |

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| General Duties – this list is **not** exhaustive and is an outline of the basics of the role. The post holder will be required to undertake additional duties at the request of the Headteacher and SLT | |
| **Teaching and Learning** | Use a variety of delivery methods which will stimulate learning appropriate to children’s needs |
| Maintain behaviour in line with the school’s behaviour policy |
| Demonstrate an understanding of and take responsibility for promoting high standards of literacy and oracy |
| Be aware of children’s capabilities, their prior knowledge and the teachers’s expectations of your contribution to the learning |
| Give children regular feedback and feedback to the class teacher |
| Be a positive role model and demonstrate consistently the positive attitudes, values and behaviours which are expected of children |
| **Recording and Assessment** | Contribute to the assessment, recording and reporting on attendance, progress and attainment and to keep such records as required |
| **Additional Responsibilities and General Requirement** | Support the aims and ethos of the school |
| Design and lead staff training where appropriate. Attend and participate in relevant training sharing the knowledge and ideas gained with colleagues. |
| Attend INSET days, team and staff meetings |
| Uphold the school’s behaviour code and uniform regulations |
| Participate in parent consultations/evenings when required |
| Undertake any professional duties commensurate with the grade of the post, reasonably delegated to him/her by the Head Teacher. |
| Show commitment to the school, its inclusive ethos and equal opportunities for all in the school community, opposing strongly any form of discrimination. |