



## **JOB DESCRIPTION FOR: PREMISES – CLEANER**

**Responsible to: Site Manager**

### **Job Purpose**

To undertake cleaning duties to maintain a high standard of cleanliness within the school, as directed.

### **Duties and Responsibilities**

- Undertake cleaning of allocated areas in line with specified standards and as directed.
- Work independently as well as part of a team.
- Operate/use domestic and industrial cleaning equipment and materials, following appropriate training.
- Store allocated equipment and materials safely and securely.
- Perform duties in line with health and safety regulations (COSHH) and take action where hazards are identified, report serious hazards to line manager immediately.
- Collect and dispose of waste.
- Refill and replace soap, towels and other materials.
- Undertake specialised cleaning programmes during school closures or other designated periods.

### **Person Specification**

- A good level of fitness is required.
- Maintain confidentiality on all school matters.

***Woodlands Primary School is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. The post is subject to an enhanced Disclosure Application to the Disclosure and Barring Service and check against the ISA Barred List for children.***

**Footnote:** This job description is provided to assist the job holder to know what his/her main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.