

# Warden House Primary School

Birdwood Avenue, Deal, CT14 9SF



## Family Liaison Officer (FLO)

**Salary Scale:** 32.5 hours and use the range of Veritas KR5-7 (£19,335 - £25,564) FTE so for 32.5 hours this equates to £14,145 - £18,702 pro-rata

Due to the relocation of our long serving FLO, an exciting opportunity has arisen for a highly motivated, enthusiastic and professional Family Liaison Officer to join us as soon as possible. This is a key school role at the heart of working with our pupils and their families to develop home/school partnerships, remove barriers to learning and promote positive attitudes towards school and education. It is a demanding yet rewarding role and requires someone with the right knowledge, skills and experience, together with an engaging personality and the confidence and ability to motivate and quickly gain the respect of others.

Working in a Veritas MAT school you will have the opportunity to support and be supported, working collaboratively with other FLOs across the trust to support in providing innovative and challenging learning opportunities to ensure that all children reach their potential. You will work with the school's pastoral and office teams to ensure inclusion and for each child to be successful whatever their needs and abilities.

The successful candidate will:

- *be sensitive, caring and determined to make a difference*
- *be comfortable working independently using their own initiative or as part of a team*
- *have excellent interpersonal skills to both support and challenge families*
- *have the confidence and resilience to tackle persistent absenteeism with rigour to ensure excellent attendance of students across the school*
- *have the skills and confidence to develop positive relationships with, as well as challenge, hard to reach families*
- *be able to encourage identified students and/or families to enter into a mutually-beneficial partnership with the school, using a range of strategies to address barriers to learning*
- *ideally have recent and successful experience of working with hard to reach families and other agencies*
- *be able to build up a body of good practice using research which can be shared with others*
- *possess excellent organisation, administration, communication and IT skills*

Warden House Primary School is one of 3 schools within Veritas Multi Academy Trust. Our vision is to make *learning irresistible for all*.

Above all, we want our children, our staff and our communities to feel the excitement that education brings. This is achieved through connections and networks both within schools, across schools and beyond the trust. Building a culture of outward facing research-informed practice in all we do.



The closing date for applications is: **Monday 11 October 2021 at 9am**

The date for interviews is to be confirmed following short listing.

To learn more about us, please visit: <https://www.warden-house.kent.sch.uk>

Visits to the school are strongly encouraged.

To arrange a visit please contact Zoe Bennett, PA to the Headteacher on  
01304 375040

***Warden House Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. This post is subject to an Enhanced Disclosure Application to the Disclosure and Barring Service and satisfactory references being received.***