



JOB DESCRIPTION
Wraparound Care Worker
(part time, term time only)

Job Purpose:

- To work under the direction of the Senior Leadership Team (SLT) to provide safe, high quality play for children.
- To assist the SLT in organising a daily routine that meets the emotional, social, physical and intellectual needs of the children.
- To build links and work in partnership with parents, carers and professionals to promote the wellbeing of the children.

Line Manager: Senior Leadership Team

Hours of Work: TBC - Monday to Friday, term time only.

The School is committed to safeguarding and promoting the welfare of children and young people. The person appointed will be required to implement fully the school policies and procedures for child protection and security. The interview will include questions about safeguarding children.

- Contribute to the planning of the daily activities to ensure children's needs are met whilst ensuring the National Standards and out of school play values, as defined by the SLT, are met at all times and when required, supervise the safe escorting of children to ensure their wellbeing at all times.
- Work with other staff to maintain wraparound care to an agreed standard of cleanliness and hygiene, before, during and at the end of each session, to ensure the wellbeing of the children and staff and advise the SLT of any concerns e.g. regarding children, parents or the safety of equipment, preserving confidentiality as necessary, to ensure the safety of the children whilst working within KCC Guidelines for Child Protection to ensure the wellbeing of the children.
- Support the SLT in ensuring that children, whilst in wraparound care, have access to appropriate activities to support their physical, emotional, social and intellectual development giving consideration to families' ethnic, cultural and linguistic backgrounds in accordance with the Out of School Club's Equal Opportunities policy,.
- Support the SLT in ensuring that records, including the children's, families, staffing, registers, health and safety, sickness etc are confidentially maintained in order to ensure effective storage and retrieval of information.
- To undertake other such specific duties that may from time to time be reasonably assigned by the Headteacher or Deputy

Signed.....

Dated.....