**Job Description: SENCO**

**Reporting to:** Headteacher

**Start Date:** January 2022, or sooner

**Hours:** Part time 0.40 – 0.60, 2/3 days

**Salary:** MPS/UPS plus SENCO allowance

**Qualifications:** Teacher status and SENCo accreditation

**The Role**

This is an exciting role following on from a leading practitioner who has put all the structures, policies and guidance in place. The applicant will be able to work within school addressing the current agenda due to this hard work previously. The successful candidate will hold responsibility for the leadership of SEND of all pupils. They will lead, develop and support effective practice of pupils with particular learning needs to ensure their needs are addressed in the most effective way and that they are able to make rapid progress in line with the school’s expectations.

**Key Responsibilities**

* Strategic direction and development of SEND, EAL and GRT provision
* Monitor the impact of teaching and learning activities on the progress made by pupils with SEND
* To be responsible for monitoring provision for children with an EHCP, LAC, EAL,GRT, and liaise with staff and appropriate agencies
* Support the development of high achieving classrooms which support and foster the achievements of pupils with additional learning needs
* Play a leading role in maintaining/establishing the whole school’s culture and ethos and providing strategies to support pupils with SEND and EAL, GRT to meet the school’s expectations in the area of behaviour for learning.
* Ensure the high achievement of all pupils across the school
* Meet statutory deadlines with regards to pupil needs and SEND
* Monitor and report provision and impact for PP pupils
* Report to Governors, the Local Authority, Ofsted with regards to vulnerable groups

**Outcomes and Activities**

**Leading SEND**

* Create a climate for learning within teams and support the notion that all teachers are also learners
* Identify support groups according to pupils needs, e.g. ASD’s, Speech and Language, Behaviour etc. for efficient use of adult intervention and support
* Collect and interpret specialist assessment data gathered on pupils and use to inform practice
* Maintain regular and productive communication with parents
* Ensure statutory responsibilities for SEND statements, EHCP and their Annual Reviews
* Hold Pupil Progress meetings, alongside SLT, to review and adjust provision for vulnerable groups. Provide challenge to ensure this groups progress.

**School Culture**

* Support the school’s values and ethos by contributing to the development and implementation of policies, practices and procedures
* Help create a strong school community, characterised by consistent, orderly behaviour and caring, respectful relationships
* Help develop a culture and ethos that is utterly committed to achievement
* To be active in issues of pupil welfare and support
* Support and work in collaboration with colleagues and other professionals in and beyond the school, model lessons and providing other support as required

**Other**

* Undertake other various responsibilities as directed by the line manager or Headteacher