

Wainscott Primary School
Job Description
Nursery Practitioner

Post:	Nursery Practitioner
Responsible to:	Room Lead and EYFS Lead
Liases with:	EYFS Team

Main Purpose

The nursery practitioner will:

- Ensure all children attending Wainscott Nursery receive high quality care and education.
- To safeguard children and provide a planned and stimulating play experience which meet their individual needs in line with all aspects of the Early Years Foundation Stage (EYFS) curriculum.

Duties and Responsibilities

- Encouraging learning and development, through play and teaching.
- Creating a secure environment, using imagination to help children to learn.
- Working with parents to support their children.
- Enabling children to build their literacy, language and numeracy skills.
- Monitoring progress and planning educational games.
- Putting together activities which will keep the children engaged throughout the day.
- Helping children get ready for the transition into a classroom environment.
- Helping children to become more independent when carrying out daily tasks.
- Creating the right balance between activities and down time.
- Have a good knowledge of the EYFS framework.
- Motivate and stimulate a child's learning abilities, often encouraging learning through experience.
- Provide pastoral care and support to children within a secure learning environment.
- Assist with the development of a child's personal, social, language and physical coordination abilities.
- Encourage mathematical and creative development through stories, songs, games, drawing and imaginative play.
- Help children develop curiosity and knowledge.
- Work with others, including teaching assistants and nursery nurses as well as volunteer helpers, to plan and coordinate work both indoors and outdoors.
- Share knowledge gained with other practitioners and build and maintain relationships with parents.
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment.
- Set high expectations which inspire, motivate and challenge pupils.
- Demonstrate good subject and curriculum knowledge.
- Attend staff meetings and staff training days when necessary.
- Keep up to date with changes in the curriculum and developments in best practice.

Whole-School Organisation, Strategy and Development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision.
- Make a positive contribution to the wider life and ethos of the school.
- Work with others on curriculum and pupil development to secure co-ordinated outcomes.

Health, Safety and Discipline

- Promote the safety and wellbeing of pupils.
- Maintain good order and learning behaviours among pupils, managing behaviour effectively to ensure a good and safe learning environment.

Professional Development

- Take part in the school's appraisal procedures.
- Take part in further training and development in order to improve own teaching.
- Where appropriate, take part in the appraisal and professional development of others.

Communication

- Communicate effectively with pupils, parents and carers.

Working with Colleagues and Other Relevant Professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school.
- Develop effective professional relationships with colleagues.

Personal and Professional Conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school.
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality.
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities.

The nursery practitioner will be required to safeguard and promote the welfare of children and young people and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the nursery practitioner will carry out. The post holder may be required to do other duties appropriate to the level of the role, as directed by the head teacher or line manager.

**Person Specification
Wainscott Primary School
Nursery Practitioner**

Criteria	Qualities
Qualifications/ Experience	<ul style="list-style-type: none"> • Educated to GCSE level with passes in four or more subjects two of which are English and Maths. • Childcare qualified to Level 3 or above from a recognised awarding scheme (CWDC Diploma, NNEB, BTEC, NVQ, CACHE). • Training in the Early Years Foundation Stage. • Training in child protection and safeguarding children. • A recent paediatric First Aid certificate. • Fluency in written and spoken English and an ability to write reports as directed by the line manager. • Experience of working in a childcare setting for 12 months or more is preferable, however, we are prepared to take on newly childcare qualified staff to further train and develop. • Some pre or post qualification experience of childcare is required such as work experience / short term student placements in a childcare setting, temping, nannying or playgroup work.
Skills and Knowledge	<ul style="list-style-type: none"> • Knowledge of the EYFS framework. • Knowledge of effective teaching and learning strategies. • An understanding of children's development and their needs. • An awareness of Equal Opportunities issues. • An awareness of Health, Hygiene and Safety in the workplace. • An awareness of special needs and requirements. • A willingness to self-improve and develop childcare skills. • A good understanding of how children learn. • Ability to adapt to meet pupils' needs. • Ability to build effective working relationships with pupils. • Knowledge of guidance and requirements around safeguarding children. • Knowledge of effective behaviour management strategies. • Good ICT skills, particularly using ICT to support learning.

	<ul style="list-style-type: none"> • Ability to form and maintain appropriate relationships and personal boundaries with children. • Emotional resilience in working with challenging behaviours. • A positive attitude to use of authority and maintaining discipline. • Able to communicate effectively with adults and children. • Good organisational skills.
Personal Qualities	<ul style="list-style-type: none"> • A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school. • High expectations for children's attainment and progress. • Able to demonstrate reliability and initiative. • A professional attitude and manner. • An enthusiastic approach to work. • Flexibility to cope with the changing needs of the nursery. • The ability to work as part of a team, developing positive relationships with parents, children, colleagues and outside agencies. • Ability to work under pressure and prioritise effectively. • Commitment to maintaining confidentiality at all times. • Commitment to safeguarding and equality.