



## **Job Description**

**Job title:** Construction Multi Skills Lecturer

**Responsible to:** College Principal

**Date:** September 2021

**Purpose:**

To lead, teach and assess on our Construction Multi Skills programme, including Carpentry, Brickwork, Fabrication & Welding and Heating and Plumbing from foundation level and up. To provide a high-quality learning experience for our post 16 learners with complex learning needs.

**Duties and responsibilities:**

- To train and engage learners on a range of topics and tasks relevant to the awarding body as well as the curriculum area.
- To direct learners actively towards safe industrial working practices where appropriate
- To conduct demonstrations and supervise practical work to reinforce learning.
- To assess learners' work
- Establish and maintain safe working practices and a clean and safe working environment in accordance with health and safety legislation.
- To participate in the maintenance and promotion of close links with employers
- To produce Schemes of Work and Lesson plans and where appropriate course syllabus
- Provide individual learning plans and provide support for learners in line with the requirements of the course.
- Act as academic and pastoral tutor to learners
- To promote equal opportunities within the area

**Specific duties:**

- Prepare learning materials appropriate to the curriculum.
- Carry out workshop assessments.
- To motivate and support learners.
- To deliver individual as well as group tutorials
- To evaluate learners' performance and progression
- To participate in the interviewing, advice, and guidance, and enrolling of learners
- Maintain a designated working area, ensuring Health and Safety and COSHH regulations are followed in conjunction with all Health and Safety policies
- Control the workshop, tools and equipment as required to meet education and training needs.
- To carry out work placement assessments
- To manage learning programmes
- To work with learners in a flexible learning environment
- To develop professional skills through appropriate activities including attendance at relevant training events

**Person Specification – Motor Vehicle Technology Lecturer**

<b>1 QUALIFICATIONS</b>		
A	A Certificate in Education, or an appropriate Teaching Qualification or Assessor Awards	<b>E</b>
B	A Specialist Qualification in subject area across all levels	<b>E</b>

<b>2 EXPERIENCE</b>		
A	Evidence of successful teaching and industry experience within the appropriate context	<b>E</b>
B	Experience of assessing learners.	<b>E</b>

<b>3 ABILITIES/SKILLS</b>		
A	Teaching skills to work successfully with learners of varied ages, backgrounds and abilities including evidence of suitability to work with vulnerable children and young adults.	<b>E</b>
B	Ability to teach in the subject areas covered by the post.	<b>E</b>
C	Ability to use ICT/e-learning successfully to deliver a high-quality teaching and learning experience.	<b>D</b>
D	A current knowledge of the procedure and techniques in subject area	<b>E</b>
E	Working knowledge of Health and Safety legislation	<b>E</b>
F	Ability to motivate, encourage and support learners.	<b>E</b>
G	Ability to work without direct supervision and able to develop own skills.	<b>E</b>

<b>4 KNOWLEDGE</b>		
A	Sound knowledge of safeguarding and confidentiality in an educational setting	<b>E</b>
B	A good awareness of specific learning difficulties	<b>E</b>
C	Basic Skills – Math's & English Level 2 equivalent to GCSE grade C or above	<b>D</b>
D	Assessors Awards (or willingness to work towards)	<b>E</b>
E	Knowledge of GDPR protocols	<b>D</b>
F	An understanding of educational policies and procedures	<b>D</b>

<b>OTHER</b>		
A	Commitment, loyalty to College's vision	<b>E</b>
B	Ambition and drive to support the College's development.	<b>E</b>
C	Self-motivated	<b>D</b>
D	Current driving licence	<b>D</b>



**KITE COLLEGE**

Kent Inclusive Technical Education

*Putting the education, training and aspirations of learners foremost*  
**E** – Essential - **D** - Desirable