



Job Description

Job title: Motor Vehicle Technology Lecturer

Responsible to: College Principal

Date: September 2021

Purpose:

To plan and deliver the motor vehicle curriculum, including practical demonstrations and theory, and supervising the learning environment.

Duties and responsibilities:

- To train and engage learners on a range of topics and tasks relevant to the awarding body as well as the curriculum area.
- To direct learners actively towards safe industrial working practices where appropriate
- To conduct demonstrations and supervise practical work to reinforce learning.
- To assess learners' work
- Establish and maintain safe working practices and a clean and safe working environment in accordance with health and safety legislation.
- To participate in the maintenance and promotion of close links with employers
- To produce Schemes of Work and Lesson plans and where appropriate course syllabus
- provide individual learning plans and provide support for learners in line with the requirements of the course.
- Act as academic and pastoral tutor to learners
- To promote equal opportunities within the area

Specific duties:

- Prepare learning materials appropriate to the curriculum.
- Carry out workshop assessments.
- To motivate and support learners.
- To deliver individual as well as group tutorials
- To evaluate learners' performance and progression
- To participate in the interviewing, advice, and guidance, and enrolling of learners
- Maintain a designated working area, ensuring Health and Safety and COSHH regulations are followed in conjunction with all Health and Safety policies
- Control the workshop, tools and equipment as required to meet education and training needs.
- To carry out work placement assessments
- To manage learning programmes
- To work with learners in a flexible learning environment
- To develop professional skills through appropriate activities including attendance at relevant training events



Putting the education, training and aspirations of learners foremost

Person Specification – Motor Vehicle Technology Lecturer

1 QUALIFICATIONS		
A	A Certificate in Education, or an appropriate Teaching Qualification or Assessor Awards	E
B	A Specialist Qualification in subject area across all levels	E

2 EXPERIENCE		
A	Evidence of successful teaching and industry experience within the appropriate context	E
B	Experience of assessing learners.	E

3 ABILITIES/SKILLS		
A	Teaching skills to work successfully with learners of varied ages, backgrounds and abilities including evidence of suitability to work with vulnerable children and young adults.	E
B	Ability to teach in the subject areas covered by the post.	E
C	Ability to use ICT/e-learning successfully to deliver a high-quality teaching and learning experience.	D
D	A current knowledge of the procedure and techniques in subject area	E
E	Working knowledge of Health and Safety legislation	E
F	Ability to motivate, encourage and support learners.	E
G	Ability to work without direct supervision and able to develop own skills.	E

4 KNOWLEDGE		
A	Sound knowledge of safeguarding and confidentiality in an educational setting	E
B	A good awareness of specific learning difficulties	E
C	Basic Skills – Math's & English Level 2 equivalent to GCSE grade C or above	D
D	Assessors Awards (or willingness to work towards)	E
E	Knowledge of GDPR protocols	D
F	An understanding of educational policies and procedures	D

OTHER		
A	Commitment, loyalty to College's vision	E
B	Ambition and drive to support the College's development.	E
C	Self-motivated	D
D	Current driving licence	D

E – Essential - **D** – Desirable