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| **Person Specification****Caretaker** |

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| Criteria | Essential | Desirable |
| Qualifications/ Education | * Willingness to undertake necessary training
* Knowledge of First Aid
* Ability to undertake DIY tasks
* Experience in large buildings and site operational duties
* Willingness to undertake necessary training
 | * Level 2/3 diploma (or equivalent) and proficient technical and practical skills.
* Qualified first aid at work certificate.
* Experience in school site operational duties
* Excellent numeracy and literacy skills
* PAT Testing/ other relevant training
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| Experience, Knowledge and skills | * Ability to understand and apply regulations such as health and safety, manual handling. COSHH, legionella etc.
* Competent basic building repairs and maintenance
* Able to use small industrial, electrical and mechanical equipment
* Ability to maintain accurate and timely records as required by the role.
* Ability to deal with everyday problems and to identify which problems should be referred to the premises manager.
 | * Experience in a trade
* Ability to understand electrical and mechanical systems
* Good IT skills
* Able to deal with emergency situations
* Risk assessment experience.
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| Professional and personal qualities | * Good communication and organisational skills
* Ability to manage own time effectively and demonstrate initiative including establishing priorities
* Ability to prioritise workload
* Open-minded, self-evaluative and adaptable to changing circumstances and new ideas
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* Committed to equality
 | * Staff management experience
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| Values | * Honesty
* Ability to be flexible
* Ability to contribute to the life of the school.
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