**Person specification**

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| criteria | qualities |
| **Qualifications and training** | Qualified teacher status [note: this is a requirement under the SEND Code of Practice]National Award for SEND Co-ordination, or a willingness to complete it within 3 years of appointment [note: this is a requirement under the SEND Code of Practice |
| **Experience** | At least 5 years teaching experience Experience of working at a whole-school level within a Primary SchoolAbility to assume the role of Designated Safeguarding LeadInvolvement in self-evaluation and leading on school improvement prioritiesExperience of conducting training/leading INSET |
| **Skills and knowledge** | Track record of excellent classroom practice Expertise with teaching children with SENDSound knowledge of the SEND Code of PracticeUnderstanding of what makes ‘quality first’ teaching, and of effective intervention strategiesAbility to plan and evaluate interventionsData analysis skills, and the ability to use data to inform provision planningEffective communication and interpersonal skillsAbility to build effective working relationshipsAbility to influence and negotiateGood record-keeping skills |
| **Personal qualities** | Commitment to getting the best outcomes for pupils and promoting the ethos and values of the schoolCommitment to equal opportunities and securing good outcomes for pupils with SEN or a disabilityAbility to work under pressure and prioritise effectivelyCommitment to maintaining confidentiality at all timesCommitment to safeguarding and equalityAbility to work collaboratively within a team |

**Notes:**

This job description may be amended at any time in consultation with the postholder.