**Person specification**

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| criteria | qualities |
| **Qualifications  and training** | Qualified teacher status [note: this is a requirement under the SEND Code of Practice]  National Award for SEND Co-ordination, or a willingness to complete it within 3 years of appointment [note: this is a requirement under the SEND Code of Practice |
| **Experience** | At least 5 years teaching experience  Experience of working at a whole-school level within a Primary School  Ability to assume the role of Designated Safeguarding Lead  Involvement in self-evaluation and leading on school improvement priorities  Experience of conducting training/leading INSET |
| **Skills and knowledge** | Track record of excellent classroom practice  Expertise with teaching children with SEND  Sound knowledge of the SEND Code of Practice  Understanding of what makes ‘quality first’ teaching, and of effective intervention strategies  Ability to plan and evaluate interventions  Data analysis skills, and the ability to use data to inform provision planning  Effective communication and interpersonal skills  Ability to build effective working relationships  Ability to influence and negotiate  Good record-keeping skills |
| **Personal qualities** | Commitment to getting the best outcomes for pupils and promoting the ethos and values of the school  Commitment to equal opportunities and securing good outcomes for pupils with SEN or a disability  Ability to work under pressure and prioritise effectively  Commitment to maintaining confidentiality at all times  Commitment to safeguarding and equality  Ability to work collaboratively within a team |

**Notes:**

This job description may be amended at any time in consultation with the postholder.