****

**Specialist Support DT & Engineering**

|  |
| --- |
| **Person Specification** |
| **Personal Qualities** | **Essential** |
| * Proactive and autonomous
* Well organised
* Patient and good humoured
* Effective presence with students
* Cope with a demanding workload
* Enthusiastic
* Respond calmly and resolve challenges
* Emotionally intelligent
* Team player
* Role model
* Professional demeanour and attire
* Self-reflective
 |
| **Desirable** |
| * Committed to own professional development
 |
| **Knowledge & Skills** | **Essential** |
| * Good standard of general education
* Self management skills
* Creative approach to problem solving
* Time management skills
* Effective communication skills
* Understand and comply with all school policies and procedures
* Basic ICT skills to include Microsoft Office and Web browsing
 |
| **Desirable** |
| * Knowledge and application of behaviour management strategies.
* Experience of working with young people
* First Aid Trained.
* Ability & willingness to drive the Mini Bus.
 |
| **Specific Role Requirements** | **Essential** |
| * An understanding of working safely with specialist equipment relative to the specialist area.
* An understanding of working with specialist materials and components in the specialist area
* An understanding of health and safety legislation in relation to the specialist area
* How to undertake simple maintenance and repair procedures on specialist equipment.
* Work creatively and imaginatively
* ICT programmes to include Office, SIMs, Online Testing systems and Fronter.
* An understanding of ordering procedures within organisations and gaining best value for money
 |
| **Desirable** |
| * Knowledge of the National Curriculum.
* Knowledge of GCSE, BTEC and National Curriculum assessment procedures.
 |
| **Experience**  | **Essential** |
| * Supporting team members to achieve key targets
* Organising and managing an appropriate learning environment.
* Training or supporting colleagues in a specialist area
* Working with specialist materials, components and equipment.
* Ordering specialist equipment
* Help desk support in a specialist area .
 |
| **Desirable** |
| * Working with children
* Liaising with other professionals on learning plans
 |
| **Other** | **Essential** |
|  |
| **Desirable** |
|  |
| It is an essential criterion for all staff to understand their safeguarding responsibilities:* To be responsible for promoting and safeguarding the welfare of children and young people within the school
* To comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
 |

**Date: .........................................................**

**Signed: .........................................................**