**MEREWORTH COMMUNITY PRIMARY SCHOOL - SCHOOL CLEANING DUTIES**

**Cleaner 1: Your daily cleaning duties as a school cleaner will be to:**

* Clean all rooms (see list below) wiping desks, seats, walls and skirting boards, window seals & sink areas, doors, door handles & light switches
* Vacuum all areas including corridors and cloakroom areas outside classrooms
* Clean staff room & rooms upstairs, wipe down kitchen tops & load dishes into dishwasher
* Emptying and cleaning bins
* Cleaning of windows internally
* Reporting all defects/hazards immediately to the caretaker

**Rooms:**

* Staff room including the kitchen in the house
* PPA room & Play therapy in the house
* Library room
* Music room
* Apple room
* DT/ART room
* Deputy Head Teacher office
* Head Teacher office
* Main office
* Reception area
* Year R & Year 1 classrooms
* ICT suite
* Attic room
* Hall - computer cabinet/surrounding areas/surfaces/doors/internal windows/glass
* Year 2 – Year 6 classrooms
* All corridors and cloakroom areas outside classrooms