



**Sussex Road School**  
**Job Description**  
**Primary Intervention Teacher**

Line Manager: Headteacher

Pay Scale:

MPS 0.6 contract

--

*To drive forward the Strategic Plan, working towards the School's vision. The duties outlined in this job description are in addition to those covered by the latest School Teachers' Pay and Conditions document. It may be modified by the Headteacher, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title.*

*Question - Challenge - Explore*

**KEY PURPOSE OF THE JOB**

Primary Intervention Teacher -To provide a personalised curriculum, education for designated pupils in accordance with the requirements of the Teachers Conditions of Employment and the School's policies. To take an appropriate part in the shared responsibility for the well-being and behaviour of pupils and the spiritual, moral, social and cultural aspects of their education.

To meet the DFE Teachers' Standards and to adhere to the School's Code of Conduct.

**MAIN ACTIVITIES**

**To take responsibility for**

- Ensuring all allocated pupils make good progress.
- The safety and well-being of all pupils.
- Planning and implementing appropriate provision for all children in their responsibility within the framework of national and School policies.
- Maintaining assessment records, reporting on pupils' progress to Class teacher and Senior Leader in accordance with School policy.

**PRINCIPAL ACCOUNTABILITIES**

- To plan work for the children in accordance with national, LA and School curriculum policies.
- To ensure that the children experience a broad, balanced, relevant and stimulating curriculum in line with the School's mission statement of Question, Challenge, Explore
- To ensure learning experiences address the individual needs of the children, enabling good progress.
- To make appropriate educational provision for vulnerable children, with support from the Inclusion Leader.
- To champion the School's Learning Behaviours; to provide children with opportunities to manage their own learning and become independent learners.
- To create a secure, happy and stimulating environment, maintaining the highest standards of organisation, and discipline.
- To foster each child's self-image and esteem and establish relationships which are based on mutual respect.

- To work closely with colleagues to undertake medium and short term planning and the implementation of agreed schemes of work.
- To assess children's progress, maintain records in accordance with School policies.
- In liaison with the SENCO, lead intervention strategies for identified pupils to provide targeted one-to-one or small group tuition.
- Follow the School's Safeguarding policy.
- To ensure that the School's mission statement, values and aims in relation to the curriculum, equal opportunities and discipline are promoted in every day organisation and practice.
- To take up the opportunity for continuous professional development through self-directed reading, courses and in-service training.
- To undertake any other reasonable and relevant duties in accordance with the changing needs of the School.

## **KEY ORGANISATIONAL OBJECTIVES**

The Post holder will contribute to the School's objectives in service delivery by:

- Enactment of Health and Safety requirements and initiatives as directed.
- Ensuring compliance with Data Protection legislation.
- At all times operating within the School's Equal Opportunities framework.
- Commitment and contribution to improving standards for pupils as appropriate.
- Contributing to the maintenance of a caring and stimulating environment for pupils.

## **CONDITIONS OF SERVICE**

Governed by the National Agreement on Teachers' Pay and Conditions, supplemented by local conditions as agreed by the governors.

## **SPECIAL CONDITIONS OF SERVICE**

Because of the nature of the post, candidates are not entitled to withhold information regarding convictions by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975 as amended. Candidates are required to give details of any convictions on their application form and are expected to disclose such information at the appointed interview.

Because this post allows substantial access to children, candidates are required to comply with School procedures in relation to Police checks. If candidates are successful in their application, prior to taking up post, they will be required to give written permission to the School to ascertain details from the Police and other relevant bodies regarding any convictions against them and, as appropriate the nature of such convictions.

## **Equal Opportunity**

The post holder will be expected to carry out all duties in the context of and in compliance with Sussex Road's Equalities Scheme.

## **General**

The post holder is required to carry out the duties in accordance with the Council Health and Safety policies which can be found in the school's Health and Safety Policy. The post holder has a responsibility under the General Data Protection Regulations to protect pupil data at all times and adhere to strict confidentiality protocols.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Post holder

Signed \_\_\_\_\_ Date \_\_\_\_\_

Headteacher/Line Manager



**Sussex Road School**  
**Person Specification**  
**Primary Intervention Teacher**

*All Staff at Sussex Road Primary School are part of the school community and are expected to follow the school aims and beliefs. To drive forward the Strategic Plan, working towards the School's vision. To accept Sussex Road as a place to work is to accept this commitment.*

*Question, Challenge, Explore*

Attributes and Qualities	Essential	Desirable
<b>Qualifications &amp; Training</b>		
QTS	✓	
Recent relevant INSET or training		✓
<b>Experience &amp; Knowledge</b>		
Thorough knowledge of EYFS and National Curriculum		✓
Thorough knowledge of National Curriculum	✓	
Experience of teaching across the primary age range	✓	
Good understanding of current theory and practice of best practice in teaching and learning, particularly as it relates to achieving high rates of progress for children of primary age.	✓	
Understanding of effective strategies for maintaining high standards of discipline in accordance with the School's policy.	✓	
An understanding of equality of opportunity issues and how they can be addressed in Schools.	✓	
<b>Skills &amp; Abilities</b>		
To demonstrate the skills of a good teacher, including ability to:-		
Interest, encourage and engage pupils.	✓	
Provide appropriate levels of challenge, so that pupils make good progress.	✓	
Use methods and resources that enable all pupils to learn effectively.	✓	
Use assessment information effectively to plan next steps in children's learning.	✓	
A commitment to raising achievement.	✓	
Secure high standards of behaviour.	✓	
Enable pupils to acquire new knowledge and skills.	✓	
Enable pupils to develop the skills to work independently and collaboratively	✓	
Enable pupils to develop self-esteem and respect for others.	✓	
Create a well organised, stimulating learning environment.	✓	

<b>Personal Qualities &amp; Attributes</b>		
Child centred vision	✓	
"Can do" attitude with a good sense of humour		✓
Works well with others – good interpersonal skills	✓	
Good attendance	✓	
Model of professionalism	✓	
Willing to go the extra mile		✓
Reliable	✓	
Innovative	✓	