



Learning and caring together, building a firm foundation for the future

JOB DESCRIPTION

Class Teacher

Responsible to: Head Teacher/Deputy Head Teacher

Pay Spine: Main Pay Scale/Upper Pay Scale

In addition to the General Professional duties set out in the School Teachers' Pay and Conditions Document (2007), the following duties are attached to this post:

Safeguarding and Inclusion

1. **Promote** safeguarding and the welfare of all pupils.
2. **Support** the distinctive ethos of a Church of England School.
3. **Take account** of each child's home language and culture ensuring this is reflected in displays, materials and throughout the curriculum.
4. **Foster** a safe, welcoming, and positive atmosphere for parents that will establish strong links with the School.
5. **Comply** with policies and procedures relating to Child Protection, health, safety and security, confidentiality, and data protection and to ensure line manager is made aware and kept fully informed of any concerns which may arise.
6. **Understand** the duties and responsibilities arising from the Children's Act 2004 and Keeping Children Safe in Education 2020.

Classroom Management and Organisation

1. **Teach** and actively promote a system of Assertive Discipline.
2. **Follow** the School's Policy for Classroom Organisation which promote a well-ordered, calm, stimulating and purposeful environment.
3. **Ensure** all equipment is organised and accessible to pupils and promotes independent learning.
4. **Organise** the learning environment to enable children to take ownership of their learning.
5. **Maintain** half-term assessment records and samples of work.
6. **Provide**, mark, and monitor homework according to agreed schedule.
7. **Manage** and deploy, effectively, Associate Teachers and other learning support staff in classroom.



Teaching and Learning

1. **Plan** and teach lessons in line with [Barak Rosenshine's Principles of Instruction](#).
2. **Develop** lesson plans which meet established school and national curriculum models.
3. **Adapt** and reassesses lesson plans to meet specific student needs, comply with newly implemented guidelines or rules, and to update relevant information and include new developments in education.
4. **Manage** the diverse ability levels of students.
5. **Develop**, continuously, working knowledge of national curriculum programmes.
6. **Maximise** every opportunity to develop pupils' speaking and listening skills.
7. **Assess** and record student development, while identifying problem areas and areas which need attention and improvement.
8. **Maintain** order and discipline amongst pupils.
9. **Attend** and participate in school meetings on curriculum, organisation, guidelines and other relevant matters.

Supporting the School's Christian Ethos

1. **Conduct**, organise and deliver whole-school and class worship when timetabled.
2. **Attend** all timetabled church services.
3. **Support** colleagues with the planning and delivery of Religious Education.



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Continuing Professional Development

1. **Work** with leadership team to develop outstanding practice.
2. **Be pro-active** in developing own professional practice by identifying areas for career and self- development in areas such as:
 - Working Memory
 - Cognitive Load Theory
 - Behaviour for Learning
3. **Engage** with relevant educational research.
4. **Participate** in Teacher Research Groups (TRGs) and professional dialogue.

Support for School

1. **Work** effectively in a team.
2. **Develop** and maintain positive working relationships with other professionals.
3. **Adhere** to school's ethos.
4. **Promote** the agreed vision and aims of the school.
5. **Set** an example of personal integrity and professionalism.
6. **Attend all staff meetings and parent evenings.**