



## **Teacher of Modern Languages (part-time) - September 2021**

### **Details of the Post and Application Process**

#### **The School**

Bronte School is an independent preparatory school for children aged 3 to 11. The School's ethos is based upon the twin pillars of academic excellence and of being a family school. A stimulating and purposeful curriculum is accompanied by high quality academic management, which aims to provide inspiration and challenge for all the children of the school, analysing in detail progress and attainment for each individual boy and girl. Educational breadth is seen as complementary to depth and level of study. Art, music, PE and drama take their place alongside the humanities, languages, science, and the core subjects of English and mathematics.

The School has considerable success in supporting children through to a place at their first-choice school. For many this is a Kent grammar school, whilst others also go on independent schools or other types of state schools.

Bronte is a small school, of around 150 pupils, in a single class entry, with maximum class size of 20. The teachers are dedicated, professional and caring, and they get to know the children very well. This is a central part of the School's family atmosphere. Pastoral care is strong, and is seen as fundamental to the children's success, happiness and sense of self-fulfilment.

The School has a Christian tradition, at the same time as having extensive diversity in the ethnic and cultural composition of its families, reflecting that of the local area.

The position of Teacher of Modern Languages becomes vacant in September 2021.

#### **Modern Languages at Bronte; the Role**

The teaching of modern languages has a fine and distinctive tradition at the school, the children gaining much from the many facets of linguistic and cultural study. Many pupils, having gained from excellent grounding and experience of different languages at Bronte, find inspiration to study modern languages at GCSE and beyond.

At the School, French is taught from Kindergarten to Year 6, and also at the Nursery. German is taught from Year 3. There is an additional language (currently Mandarin) offered as an after-school club. At the Nursery, French is taught for one session per week, to the older children.

There are also languages events, such as French Day and German Morning. There is an annual residential trip to France, open to children from Years 3 - 6.

A teacher is sought who can inspire the children's best endeavours and who can promote the enjoyment of languages throughout the School and at the Nursery.

The role has four areas of responsibility:

- Teaching of modern languages
- Role of a head of subject
- Languages events and activities
- Other school roles and events

## **Areas of Responsibility**

### **Teaching of Modern Languages**

- classroom teaching of French to each School year group from Kindergarten to Year 6 (7 periods per week (ppw)), and of German to Years 3 - 6 (4ppw). French teaching at the Nursery (1ppw)
- the running of an after-school languages club
- regular contact and liaison with the Headmistress and with the Head of Division (Upper or Lower School)
- setting and marking of work; monitoring and reporting on academic progress, as defined in the staff handbook, in other school publications, and by the School's general practice. Included in this area is the writing of pupil reports and preparation of pupil progress cards
- fulfilment of all pastoral and safeguarding and administrative responsibilities of a teacher, as defined in the staff handbook and other school publications, and by the School's general practice
- strong level of liaison with parents, with prompt responses to all enquiries, and availability for e-mail/phone/personal contact; attendance at parents' meetings

### **Role of a Head of Subject**

- overview and direction of the modern languages in the School, liaising with the Headmistress, Heads of Division, and other colleagues
- subject development plans; termly overview plans
- advice to staff about the subject, and its curriculum

**Languages Events and Activities** Organisation of events across the School to enhance languages experience, education and profile. Current arrangements are outlined below, but are not set in stone and can be developed or enhanced

- languages days (currently French and German)
- support for the annual residential trip to France (one week, partly in school holidays) (the trip is currently centrally organised)
- other languages events and activities as appropriate

### **School Roles and Events**

- attendance at and involvement with general school events

- staff duties (e.g. playground, lunch); attendance at staff meetings and at staff INSET days and sessions

## The Person

- Qualifications, and Experience. Applicants should have an A level in one or more languages and, ideally, a languages degree or other higher qualification. The role could suit an experienced teacher or someone who is entering the profession, and who has less experience.
- Personal Qualities. Enthusiasm and empathy with the children, linguistic assurance and confidence, and highly effective classroom skills are the key qualities being sought.

## Reporting; Terms and Conditions; Appointment Process

- Reporting. The role reports to the Headmistress.
- Terms and Conditions. Terms and conditions are based upon those of a part-time teacher. Salary is based on Bronte's own scales. There is a pension scheme. Holidays should be taken in School holidays.
- Appointment Process. Applications, comprising a brief covering letter, a CV and a completed application form, should be sent by Monday 19th April 2021, to the Bursar, Miss Susan Allison ([susan.allison@bronteschool.co.uk](mailto:susan.allison@bronteschool.co.uk), 01474 533805), from whom the application forms are available. All applications will be acknowledged.

Interviews are planned to take place during the week 4<sup>th</sup> - 7<sup>th</sup> May. There will be an opportunity for short-listed candidates to visit the School beforehand. Anyone who is giving serious consideration to an application is welcome to have a call with the Headmistress, Mrs Emma Wood. This should be arranged through the School Office Manager, Mrs Nicky Mason ([nicky.mason@bronteschool.co.uk](mailto:nicky.mason@bronteschool.co.uk), 01474 533805).

It is expected that those being asked for interview will be informed by Friday 23rd April.