



Job description: Teacher

Job details

Salary: Mainscale or UPS

Hours: as per STPCD

Contract type: Full time / Permanent

Reporting to: Deputy Head Teacher

Responsible for: Subject area tbc

Main purpose

The teacher, under the direction of the Phase Lead and Deputy Head Teacher, will:

- › Have a subject leader responsibility
- › Have responsibility for planning and delivering learning, including producing resources and effectively assessing progress
- › Be an excellent classroom practitioner
- › Have pastoral responsibility for a form group
- › Be committed to ensuring the highest levels of safeguarding
- › Promote the school vision, aims and ethos

Duties and responsibilities

Teaching and learning responsibility

- Deliver the curriculum as relevant to the age and ability group/subject/s that you teach
- Be responsible for the preparation and development of teaching materials, teaching programmes and pastoral arrangements as appropriate
- Be accountable for the attainment, progress and outcomes of pupils' you teach
- Be aware of pupils' capabilities, their prior knowledge and plan teaching and differentiate appropriately to build on these demonstrating knowledge and understanding of how pupils learn
- Have a clear understanding of the many varied needs of our pupils, and demonstrate a commitment to continually improving understanding of special educational needs in order to become an expert practitioner.
- Demonstrate an understanding of and take responsibility for promoting high standards of literacy including the correct use of spoken English (whatever your specialist subject)
- If teaching early reading, demonstrate a clear understanding of appropriate teaching strategies e.g. systematic synthetic phonics
- Use an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging learning objectives for pupils of all backgrounds, abilities and dispositions, monitoring learners' progress and levels of attainment
- Make accurate and productive use of assessment to secure pupils' progress
- Give pupils regular feedback, both orally and through accurate marking, and encourage pupils to respond to the feedback, reflect on progress, their emerging needs and to take a responsible and conscientious attitude to their own work and study
- Use relevant data to monitor progress, set targets, and plan subsequent lessons
- Set homework and plan other out-of-class activities to consolidate and extend the knowledge and understanding pupils have acquired as appropriate
- Participate in arrangements for examinations and assessments within the remit of the *School Teachers' Pay and Conditions Document*

Leadership responsibility

- Support and implement the vision and ethos of the school
- Work in a multi-disciplinary way to develop individualised plans and implement strategies to best support our pupils.
- Work closely with parents to best support our pupils needs
- Promote cross curricular approaches to teaching and learning
- Provide leadership for support staff to ensure the most effective practice within your lessons
- Effectively demonstrate positive behaviour management to foster an effective learning environment.
- Be an effective role model for your team in terms of teaching, behaviour and classroom management
- Participate in EHCP reviews and monitor the implementation of provision for your students.
- Take a lead role on an identified subject area across the whole school
- Be responsible for the subject development plan for your identified subject.
- Where appropriate, take on an additional area of responsibility, to be mutually agreed
- Where appropriate, manage a departmental budget, ensuring value for money
- Support the continuing professional development of colleagues with Marjorie McClure and from partner schools.

All staff at Marjorie McClure are required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks. The postholder may be required to do other duties appropriate to the level of the role, as directed by the Deputy Head Teacher / Head Teacher. This job description is not exhaustive and will be subject to periodic review. It may be amended to meet the changing needs of the school. The post-holder will be expected to participate in this process and we would aim to reach agreement on any changes.

Person Specification: Teacher

CRITERIA	QUALITIES
Qualifications and training	<p>Essential:</p> <ul style="list-style-type: none"> • Qualified teacher status • Degree • Willingness to undertake ongoing professional development <p>Desirable:</p> <ul style="list-style-type: none"> • Relevant postgraduate professional qualification • Previous experience teaching special educational needs • Previous experience working with a variety of agencies
Experience	<p>Essential:</p> <ul style="list-style-type: none"> • Previous experience working in a school • Experience specifically related to subject specialism, either within a school or professional environment <p>Desirable:</p> <ul style="list-style-type: none"> • Experience of leading specialist subject • Exemplary classroom practitioner • Experience of teaching special educational needs
Skills and knowledge	<ul style="list-style-type: none"> • Knowledge and understanding of how to adapt curricular issues for pupils with a range of Special Educational Needs. • Understanding of quality in special educational provision and strategies for raising pupil performance • Ability to lead, motivate and inspire children with special educational needs and staff. • A passion for continuous improvement. • Excellent written and oral communication skills. • Understanding of high-quality teaching, and the ability to model this for others and support others to improve • Effective communication and interpersonal skills • Ability to use ICT to support the curriculum effectively
Personal qualities	<ul style="list-style-type: none"> • A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • Ability to work under pressure and prioritise effectively • Ability to build effective working relationships • Commitment to maintaining confidentiality at all times • Commitment to safeguarding and equality

Notes:

This job description may be amended at any time in consultation with the postholder.

Last review date: March 2020

Next review date: April 2021

Head Teacher signature: _____

Date: _____

Postholder's signature: _____

Date: _____