



JOB DESCRIPTION & PERSON SPECIFICATION

Job Title: Key Stage 3-5 Modern Foreign Languages (MFL) Teacher

Job Description

JOB PURPOSE

- To ensure high-quality teaching, in both physical and online lessons, enabling excellent rates of progress for all pupils.
- To embed a culture of safeguarding within the classroom and wider school environment, demonstrating exceptional levels of care for students.
- To ensure lessons, study and interventions are planned and delivered to meet the outcomes as set out in the OneSchool Global UK (OSGUK) MFL curriculum and the relevant GCSE and A Level Examination Board specifications.
- To use technology skilfully, including Canvas, Zoom, DyKnow, and Panopto, to facilitate learning for all students.
- To inspire and motivate all students of MFL to achieve at the highest levels by supporting the development of all learners.
- To coach students on necessary study skills, including time management, research, problem solving and the effective use of technology.
- To undertake other teaching responsibilities as required.

DUTIES

THE KEY DUTIES INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:

SPECIFIC DUTIES

- Implement department schemes of work through effective lesson planning to ensure all pupils can access the learning and make excellent progress within lessons/study, whether on campus or in a virtual learning environment.
- Differentiate planning to take account of the differing needs of pupils, including those who are under-achieving, more able or have special educational needs.
- Plan collaboratively with the Learning Support team, to effectively meet the needs of pupils with Special Educational Needs and direct the in-lesson support that may be provided to pupils.
- Have excellent subject knowledge, and understanding of recent developments and research, and follow all relevant Examination Board syllabus documents and the OSGUK subject curriculum.
- Adeptly utilise the school's virtual learning environment, Canvas, for assignments, daily lessons/study, assessment, feedback and homework.
- Use technology skilfully to enhance the learning experience, allow rapid progress and engage all students.
- Accurately assess, record and monitor each student's progress and attainment according to OSG policy, and use assessment to adjust planning and schedule interventions.
- Determine student grades at determined Assessment Points, entering onto SIMS, based on a variety of teacher-assessed recorded evidence.
- Comment on reported attainment, per the OSG schedule, to parents in student reports.
- Undertake effective, informative marking and a variety of feedback methods, which will extend and develop all students.
- Develop and maintain highly positive communications with students, parents, colleagues, line manager, Campus Principal and the national curriculum leads (NCLs).
- Use teaching strategies that engage pupils, including effective questioning, well-structured lessons and skilful use of a wide range of resources, including those that are digitally produced.



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- Facilitate independent learning for students by taking every opportunity to build self-directed learning into assignments, lessons and study.
- Create a safe and stimulating learning environment that supports learning and in which students feel secure and confident.
- Set high expectations for pupil behaviour, establishing and maintaining a productive environment for learning in the classroom and throughout the school, in line with the OSGUK Behaviour Management Policy, based on mutual respect, personal responsibility and restorative justice.
- Set an excellent example to the students at all times through one's presentation, personal conduct and fulfilment of professional obligations strictly in line with OSGUK Ethos and Values.
- Have an up to date knowledge and understanding of the professional duties of teachers and the statutory framework within which you work.
- Work to achieve the general and particular aims of the school, expressed in the School Mission Statement and the School Improvement Plan.

GENERAL DUTIES

- Perform such other duties as may be requested from time to time, commensurate with the role.
- Uphold and promulgate the OneSchool Global Ethos within all areas of responsibility.
- Contribute to, share in and promote the wider and longer-term vision of OneSchool Global.
- To promote equality, diversity and inclusion and demonstrate this within the role, adhering to the OSGUK Equal Opportunity Policy.
- Comply with and support the implementation of all School and OneSchool Global UK policies.
- Adhere to Health & Safety Policies and ensure all tasks are carried out with due regard to Health and Safety.
- Work with due regard to confidentiality and the principles of Data Protection, encouraging others to do the same.

PERSONAL DUTIES

- Set an example of positive personal integrity and professionalism, with positive, appropriate and effective communications and relationships at all levels.
- Ensure high standards are maintained, progressed and promoted in all areas of work.
- Undertake appropriate professional development and positively participate in the appraisal of own performance, as directed by your Campus Principal and Line Manager.
- Communicate and co-operate effectively and positively with specialists from outside agencies where applicable.
- Attend all relevant staff meetings, consultations and school events, as appropriate, with a clear and professional sense of purpose.

SAFEGUARDING

OneSchool Global UK and its affiliated schools are committed to safeguarding and protecting the children and young people that we work with. As such, all posts are subject to a safer recruitment process, including the disclosure of criminal records and vetting checks.

We ensure that we have a range of policies and procedures in place which promote safeguarding and safer working practice across the school. This is in line with statutory guidance Keeping Children Safe in Education 2020 and The Education Act, we expect all staff and volunteers to share this commitment

REPORTING TO



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- Reporting to the Campus Principal via your line manager.
- No direct reporting or ongoing supervision of others.

SUPPORT FOR THE ROLE

The role is supported by the District Principal, Campus Principal, Senior Leadership Team (SLT), an allocated line manager and the OSGUK subject national curriculum lead (NCL).

Regional Principals provide assistance in areas such as curriculum, SDL, SEND, performance management, CPD, data, pedagogy, and to support progress, promote consistency and to share good practice between schools.

OneSchool Global UK provides a range of support services in areas such as ICT, recruitment, HR, policies, resources and compliance.

ISSUED BY

OneSchool Global UK

Issue date: February 2021



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Person Specification

Specification	Essential	Desirable
Experience and Knowledge	<ul style="list-style-type: none"> Recent experience of teaching MFL to KS3-5 Knowledge of GCSE and A Level MFL exam specifications Use of digital technology 	
Education and Qualifications	<ul style="list-style-type: none"> Qualified Teacher Status MFL Degree A Level MFL GCSE's at grades C and above in English and Maths 	
Skills and Abilities	<ul style="list-style-type: none"> Good communication skills written and verbal Good organisational skills Strong behaviour management skills Effective ICT skills to support pupils' learning A positive role model of professional practice and conduct of others Able to uphold the values and ethos of OneSchool Global 	<ul style="list-style-type: none"> Familiarity with the use of a Virtual Learning Environment
Training	<ul style="list-style-type: none"> Evidence of continuous INSET and professional development Willingness to undertake relevant training and identify own development needs Committed to ongoing CPD and professional development 	
Attributes and Attitudes	<ul style="list-style-type: none"> Enthusiastic approach to teaching and learning Able to inspire and enthuse all pupils to achieve their individual potential Innovative ideas Flexible approach and positive attitude towards work Punctual and reliable Good team player Ability to adapt to changes in the workplace 	
Equality, diversity and inclusion	<ul style="list-style-type: none"> Knowledge, understanding and commitment to equality, diversity and inclusion informed by practical experience and application 	
Safeguarding	<ul style="list-style-type: none"> Knowledge, understanding and commitment to safeguarding and promoting the welfare of pupils 	



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	<ul style="list-style-type: none">• Ability to form and maintain appropriate relationships and personal boundaries with pupils	
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The post holder will be required to complete an enhanced Disclosure Barring Service (DBS) Check with appropriate barred list checks, or the equivalent, and must be eligible to work in the UK.

OneSchool Global UK is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

All staff are expected to be committed to the Equal Opportunities Policy.