# Job Description: Class Teacher at St Michael’s RC Primary School.



### Job Title: Class Teacher

### Salary and Scale : Main Pay Scale / UPS.

### Job Purpose:

The Class Teacher will:

* teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
* maintain the positive ethos and core values of the school, both inside and outside the classroom;
* contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors;
* ensure that the current national conditions of employment for schoolteachers are met.

### Dimensions

Budget: N/A

**Principal Accountabilities:**

The Class Teacher will:

* implement agreed school policies and guidelines;
* support initiatives decided by the SLT and staff;
* plan appropriately to meet the needs of all pupils, through differentiation of tasks;
* be able to set clear targets, based on prior attainment, for pupils’ learning;
* provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
* keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning;
* report to parents on the development, progress and attainment of pupils;
* maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy;
* participate in meetings which relate to the school's management, curriculum, administration or organisation;
* communicate and co-operate with specialists from outside agencies;
* lead, organise and direct support staff within the classroom;
* maintain an up-to-date knowledge of local and national initiatives, by participating in relevant CPD;
* participate in the appraisal of their own performance, or that of other teachers.

( Principal Accountabilities to be revised annually as part of performance management )

February 2016