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| **Glebe School: Modern Foreign Languages Teacher****MPS/UPS + SEN point****Specialist Learning Trust***An ambitious, inspirational trust, providing outstanding learning and support* **Job Description – February 2021** |

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| **General duties & teaching responsibilities** | * You will demonstrate good or outstanding performance against the national teaching standards
* Responsible for attainment and progress in curriculum subjects taught at Glebe, in line with agreed targets
* Help to create and manage a positive, caring, supportive, purposeful and stimulating environment which is conducive to children’s learning
* Plan and prepare lessons in order to deliver the curriculum, ensuring effective breadth and balance
* Identify clear teaching objectives and learning outcomes, with appropriate challenge and high expectations
* Organise and manage groups or individual students, ensuring differentiation of learning needs, reflecting all abilities
* Ensure lessons are catered to the needs of all students, including personalised educational health care targets for individual pupils
* Identify and adopt the most effective approaches for students with a wide variety of different needs
* Teach lessons that are creative, engaging and inspiring for the pupils
* Implement the school’s marking and feedback policy and procedures
* Deliver the curriculum with a high regard for Health and Safety, for example by completing risk assessments for all necessary activities, trips and visits
* Help to maintain a safe orderly environment and discipline among the students, safeguarding their health and safety
* To be accountable for pupil progress and development within teaching groups against targets set
* Accurately track and monitor the progress and achievements of pupils within teaching groups and provide feedback to enable them to progress at least in line with expectations
* Communicate and consult with parents over all aspects of their child’s education – academic, social and emotional. Attend parent/carer meetings
* Ensure effective use of support staff during MFL lessons
* Ensure that classroom/sports facilities are well organised, tidy and that displays are educational and celebratory of pupils’ achievements
* Plan opportunities to develop the social, moral, emotional and cultural aspects of students’ learning
* Participate in staff meetings and deliver presentations and training as required
* Do break and lunch duties as required
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| **Strategic****responsibilities** | * Work as a member of a designated team and to contribute positively to effective working
* Contribute to the development and delivery of a strategy for MFL
* Contribute to targets for raising achievement in MFL
* Have an outward facing approach and be willing to network with schools, colleges and other organisations to provide innovative opportunities for students
* Act as a role model to others, demonstrating high standards of professionalism in all aspects of practice
* Promote actively the school’s Vision, Values and policies to students, staff and other members of the school community
* Play a full part in the life of the school community, to support its distinctive aim and ethos and to encourage staff and students to follow this example
* Contribute to whole school and wider community development
* Implement whole school policy and practice
* Attend department and wider school meetings
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| **Other specific duties/****requirements** | * Participate in professional development and keep abreast of developments and future initiatives in the field of MFL teaching
* Take part in wider staff training and development, for example in key areas such as safeguarding
* Engage actively in the Performance Management Review process
* To be reflective and to continually strive for self-improvement
* Comply with all school policies
* Comply with and enforce policies and regulations relating to Child Protection and Safeguarding
* To comply with the school’s Health and Safety Policy and undertake risk assessments where required
* Understand and comply with data protection regulations
* Demonstrate a record of excellent attendance and punctuality
* Adhere to the school’s Staff Code of Conduct and dress code
* Undertake any other duties as reasonably requested by the Headteacher
* Satisfactory references and an enhanced DBS are required
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