



# Job Description: Class Teacher

## Job Purpose:

The Class Teacher will:

- Teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
- Maintain the positive ethos and core values of the school, both inside and outside the classroom;
- Contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors;
- Ensure that the current national conditions of employment for schoolteachers are met.

## Duties:

You are required to fulfil the professional role of a Class Teacher which is specified in the latest version of the School Teachers' Pay and Conditions Document.

You are also required to:

- Be responsible for the delivery of the National Curriculum and its implementation according to the School's agreed policies, paying particular attention to equality of opportunity, safeguarding and access;
- Have accountability for the standards in the class and regularly analyse pupil progress and attainment data;
- Support initiatives decided by the Headteacher and staff;
- Have high expectations for both your own practice and pupil achievement;
- Plan appropriately to meet the needs of all pupils, through differentiation of tasks;
- Be able to set clear targets, based on prior attainment, for pupil's learning;
- Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
- Keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning;
- Report to parents on the development, progress and attainment of pupils;
- Maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy;
- Participate in meetings which relate to the school's management, curriculum, administration or organisation;
- Communicate and co-operate with specialists from outside agencies;
- Lead, organise and direct support staff within the classroom;
- Be prepared to contribute to the wider aspects of school life in a range of ways;
- Participate in the performance management system for the appraisal of their own performance, or that of other teachers.
- Adhere to the DfE Teachers' Standards;

Discussed and Agreed on \_\_\_\_\_ (Date)

Signed \_\_\_\_\_  
Member of staff/Applicant

Print \_\_\_\_\_

Signed \_\_\_\_\_

Headteacher, Lucy Davenport