



Learn Achieve Enjoy

# Sandling Primary School

email: [office@sandling.kent.sch.uk](mailto:office@sandling.kent.sch.uk)  
[www.sandling.kent.sch.uk](http://www.sandling.kent.sch.uk)

Headteacher: Miss C Coombes BA (Hons), NPQH

Ashburnham Road  
Penenden Heath  
Maidstone  
Kent  
ME14 2JG

Tel: (01622) 763297

6<sup>th</sup> January 2021

Dear Applicant,

## Caretaker Vacancy

Thank you for your interest in our Caretaker vacancy. I hope that you find the job description attached useful in explaining the role. Please feel free to email Mrs Pat Jackson, School Business Manager [p.jackson@sandling.kent.sch.uk](mailto:p.jackson@sandling.kent.sch.uk) to ask any further questions.

The post is for 25 hours per week and is a split shift, the morning session is 7am to 9.30am returning at 3.30 until 6pm each day. The post is paid at Kent Range 3 which will be paid at £18,039 full time equivalent, paid pro rata to the hours worked, this is equivalent to £9.35 per hour. The post is all year round, so we need the post holder to work during some of the school holidays. Personal holidays are to be taken outside of term time.

The closing date for applications is 21<sup>st</sup> January 2021 at 1pm, those shortlisted will be invited to attend an interview on Tuesday 26<sup>th</sup> January.

We look forward to receiving your application.

Yours sincerely,

C Coombes (Miss)  
Headteacher