

Post Title:	Teaching Assistant
School:	Westcourt Primary & Nursery School
Location:	Silver Road, Gravesend, DA12 4JG
Contract Type:	Full time, part time
Contract Term:	Temporary / Fixed Term Contract until July 2021
Hours/Percentage of Week:	30 hours per week
Weeks per year:	39 weeks per year [term time + 5 days]
Grade:	PFT A1 [FTE: 17,981 PA, pro rata] Actual: £12,430 per annum
Post Start Date:	as soon as possible
Closing Date for Applications:	Wednesday 11th November 2020 at 10am
Interview Date:	Tuesday 17th November 2020

We are seeking to appoint a highly effective, caring and enthusiastic, Teaching Assistant with a minimum qualification of NVQ2, to join our friendly team for 30 hours a week from now until July 2021, with the possibility of this becoming permanent.

Successful candidates will:

- Have experience of working with pupils with Special Educational Needs and of delivering a personalised curriculum
- Be confident in supporting pupils with social communication difficulties
- Show positive skills in supporting emotional well-being, and behavioural development
- Be able to improve the communication and interaction of the supported pupil(s)
- Have high expectations for children's behaviour
- Be committed to supporting children's learning
- Be used to working closely with the class teacher, SENCO and external professionals
- Have an understanding of school safeguarding and SEND policies and the need for confidentiality
- Be adaptable, cheerful and willing to work as part of a team
- Be willing to undertake training if needed

Early applications are welcomed and will be short-listed upon receipt. If sufficient strong applications are received this vacancy will close early. If you are not contacted, you have not been short-listed.

Your interview day is a mutual process aligned to helping you to decide if Westcourt Primary & Nursery School is the right school for you to advance your career. We aim to make it as supportive as possible.

The school began its transition to a two-form entry in September 2016 and will reach full expansion by 2022. The school joined the Primary First Trust in February 2017. There is a 52 place nursery in the school. The school has a diverse intake, made up of 15 ethnic groups. 31% of pupils have English as an additional language (EAL). The school has extensive grounds including playgrounds, a field and Multi Use Game Area. All of these are used to enhance pupils' learning experiences.

The school is situated in the east of Gravesend offering quick links to the A2/M2. The site is extensive giving staff good car parking facilities and a dedicated PPA room as well as a staff room. The building is well-maintained offering a good working environment. The school values staff well-being and support is put in place for new member of staff so that they are quickly integrated into the school community. We have a supportive staff community, with

calm well-mannered children. The school is well resourced and there are opportunities for continued professional development.

At this time we are sadly unable to encourage visits to the school, so please visit our website at <https://www.westcourt.kent.sch.uk/>. Please contact Miss Sexton, Headteacher via email at headteacher@westcourt.kent.sch.uk if you have any questions regarding the position.

You can also learn more about us by visiting our website <https://www.westcourt.kent.sch.uk/>

Alternatively, search for us on Facebook or Twitter:

Facebook: <https://www.facebook.com/Westcourt-Primary-and-Nursery-School-112722067255224/>

Twitter: <https://twitter.com/SchoolWestcourt?s=09>

To apply for this vacancy please complete the attached application form, available to download from the downloads section below, paying particular attention to Section 4 of the form, to indicate how you satisfy the criteria set out in the Person Specification. You will also be required to complete and return a Self-Disclosure form with your application. CV's will not be accepted. Applications should be submitted via email to headteacher@westcourt.kent.sch.uk by **10am, Wednesday 11th November**. Alternatively, you can post your completed application form to Miss Sexton, Headteacher at Westcourt Primary School, Silver Road, Gravesend, DA12 4JG.

Westcourt Primary & Nursery School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. Offers of employment are subject to a satisfactory Disclosure and Barring check and other employment checks. Westcourt Primary & Nursery School is committed to equality and diversity in employment practice and service delivery. References will be requested for those shortlisted ONLY and prior to interview.

The Primary First Trust and Westcourt Primary & Nursery School are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The Primary First Trust operates an equal opportunities policy.