

# LAT Apprenticeships



## Teaching Assistant (L3)

Develop your skills with an apprenticeship provider who ensures that **Quality** is at the heart of everything we do



Whether you are a school leaver ready to kick-start your career, or someone who is already employed and keen to develop your skill-set and broaden your experience... an apprenticeship is an ideal programme which allows you to achieve these goals.

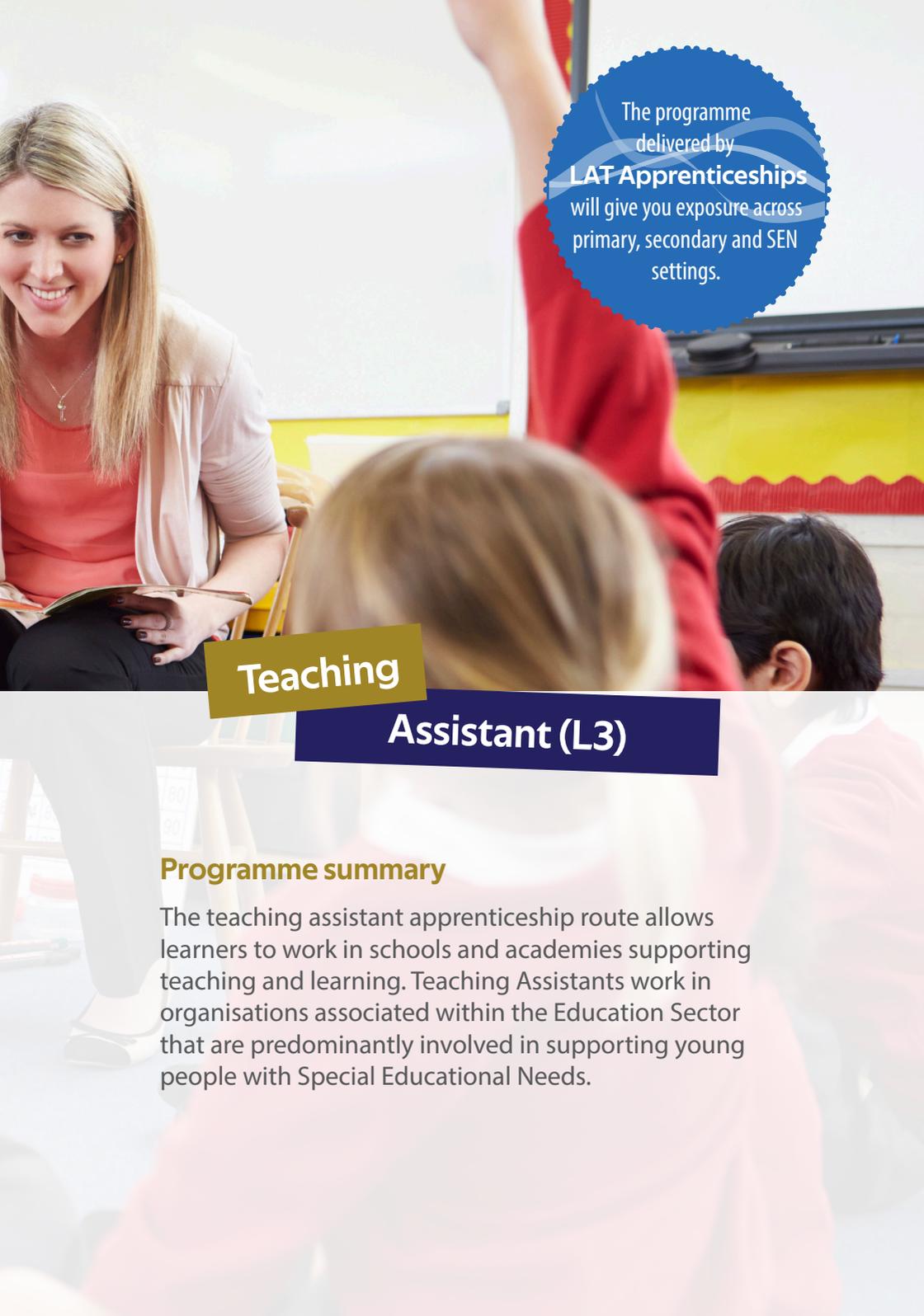
## About LAT Apprenticeships

**LAT Apprenticeships** is a training provider offering a variety of apprentice programmes for companies and employees based in Kent and South-East London. We are an employer-provider which means we provide our own workplace training. We deliver apprenticeship programmes directly to our staff, taking control of day-to-day learning, assessment, quality and end-point assessment. This emphasises the importance we place on the quality of the programmes we deliver - our own employees enrol on the programmes as well as learners from other companies. This culminates in diverse cohorts of learners at varying stages in their career, across private, public and not-for-profit organisations, and in small, medium and large companies.

**LAT Apprenticeships** offers training and development programmes to help you gain technical and functional knowledge, whilst acquiring on-the-job practical experience. As an apprentice, you will earn a salary as part of your professional training and you will gain a nationally-recognised qualification upon completion.

As an apprentice, you will either work at one of our academies or as an employee in a locally-based company partnered with **LAT Apprenticeships**, receiving fully-funded apprenticeship training and the support of a dedicated mentor. You will have the opportunity to regularly visit a school setting for your training and will work with our highly dedicated apprenticeship team.

If you're keen to develop your skill-set and broaden your professional network, **LAT Apprenticeships** can offer you the experience you need to achieve this.



The programme delivered by  
**LAT Apprenticeships**  
will give you exposure across  
primary, secondary and SEN  
settings.

**Teaching**

**Assistant (L3)**

### **Programme summary**

The teaching assistant apprenticeship route allows learners to work in schools and academies supporting teaching and learning. Teaching Assistants work in organisations associated within the Education Sector that are predominantly involved in supporting young people with Special Educational Needs.

## Personal qualities of a Teaching Assistant

- Ability to communicate and interact with children and young people, and to work with groups of children and keep them on task and motivated
- Awareness of the need to act as a role model and ability to deal with a range of situations in mature and sensitive manner
- Awareness of sensitive information and the need for confidentiality
- Ability to work as a member of a team and follow the teacher's directions
- Ability to demonstrate respect for children and young people and be able to listen to their views
- Willingness and motivation to develop own skills and undertake training

## Entry requirements

Candidates will typically have GCSEs at grade C/4 or equivalent, including mathematics and English.

Learners who do not yet have C grades in maths and English will be required to undertake Functional Skills qualifications which run alongside the apprenticeship programme, delivered by LAT Apprenticeships.

The practical element of the programme (20% off-the-job) will be delivered using blended learning, using a mixture of online modules, school placements and classroom based learning.

## Duration and structure of Apprenticeship

18 months\*

*\*Timescales vary depending on occupational role and/or prior relevant qualifications/experience.*

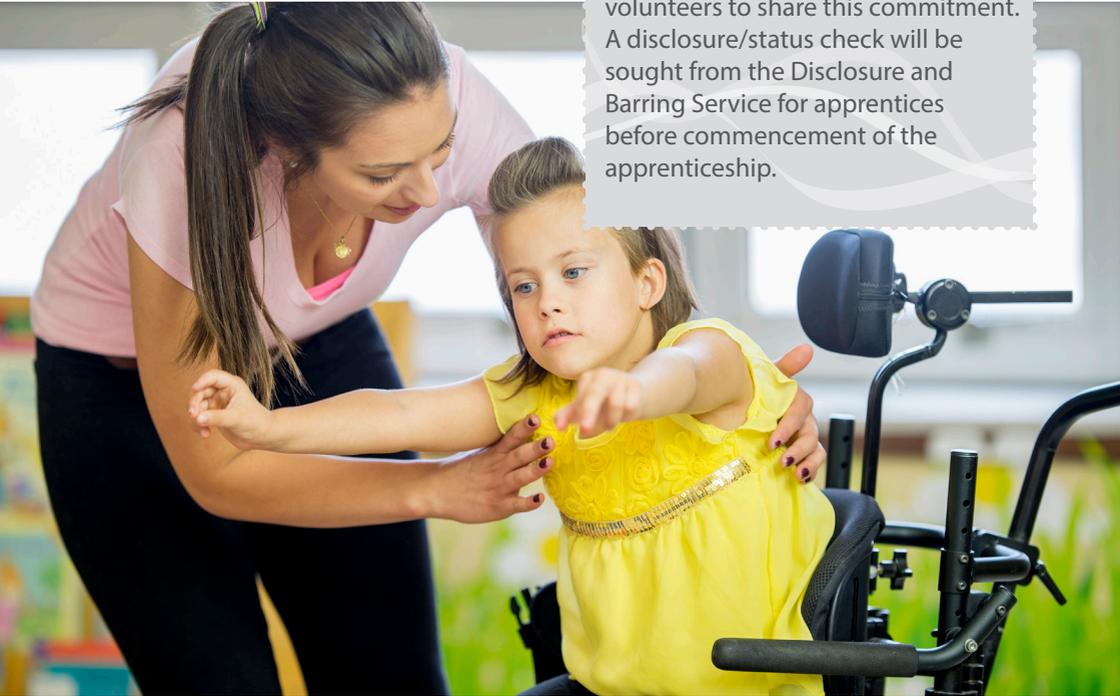


## Role profile - Teaching Assistant

- By the end of the apprenticeship programme, you will be able to;
- Provide appropriate levels of individual attention, reassurance and help for student(s) needs as identified in Individual Education Plans or Educational Health Care Plans
- Support the specific needs of specified students - physical, emotional and/or behavioural
- Support student(s) access to the curriculum, their learning in particular lessons and their progress towards specific individual targets
- Ensure that teachers are aware of the specific learning needs of identified students
- Support students in working independently in the company of others
- To deliver as directed by the SENCO, one-to-one student programmes for Literacy and Numeracy, SPAG, handwriting, speech and language
- Provide information advice and direction to students about their behaviour within the agreed framework of academy policies on discipline and behaviour
- Assist student(s) access to the curriculum by differentiating instructions and resources
- Support the maintenance of student records by providing information to the teacher/SENCO and recording, in accordance with school policy, the work of student
- Provide praise and encouragement to students to recognise and promote positive student behaviour in accordance with school rewards system and behaviour policies
- Report uncharacteristic student behaviour patterns and Child Protection concerns about an individual student and incidents of inappropriate behaviour to the Designated Safeguard Lead within the academy/school
- Attend internal meetings, including meetings of the Faculty/Student Support Faculty
- Provide information to support student progress including information for student records, reports, Individual Education Plans and annual reviews
- Provide an appropriate level of assistance to enable students to experience a sense of achievement, maintain self-esteem and self-confidence and encourage self-help skills
- Use appropriate strategies for challenging and motivating students to learn.

## Safeguarding

LAT Apprenticeships is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. A disclosure/status check will be sought from the Disclosure and Barring Service for apprentices before commencement of the apprenticeship.



## Contact us

Get in touch with the **LAT Apprenticeships** team today

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You can also follow us on



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