Head of School at Dame Janet

The role of Head of School is to, with the support of the Executive Headteacher, lead personally or through delegation the continued development of the Academy to its stated aim of ‘Excellent’.

The following are the responsibilities of the Head of School:

* Ensure a high standard of teaching and learning across the Academy
* Completion of the School Improvement Plan’s aims and objectives and to provide an effective self-evaluation of the school’s progress
* Monitor in year budget spending to support the achievement of the school’s financial targets
* Manage staffing in year, including placing of staff and their recruitment where necessary
* Lead the school’s cultural and social enrichment plans for pupils as part of the school’s improvement plan
* Ensure safeguarding and other school policy compliance
* Liaise effectively with the Executive Headteacher, Trust Directors and the Governors
* Ensure the environmental quality of the school – safety and/or cleanliness
* Maintain the wellbeing of staff
* Maintain positive relations with parents and families

The role will be line-managed by the Executive Headteacher.