



Job Description Primary School Class Teacher

Post: Qualified teacher

Salary: Main Pay Scale

To whom responsible: The Headteacher

Staff for whom responsible: Classroom Teaching Assistant

Main Purpose

- The post requires you to teach pupils in the age range of four to eleven
- To be responsible for the education and welfare of a designated class or of groups of pupils in accordance with the requirements and conditions of the School Teachers' Pay and Conditions Document and the Professional Standards for Teachers, having due regard to the requirements of the National Curriculum, the school's aims, objectives and schemes of work, and any policies of the governing body
- To share in the responsibility for the wellbeing and behaviour of all pupils within our school. Child Protection and safeguarding the welfare of all pupils are the responsibility of all staff in our school
- To develop personal and professional skills as a teacher
- To aim for the highest possible standards of organisation, management and presentation
- To ensure that each child is taught the National Curriculum through a broad, balanced, relevant and differentiated approach which gives due regard to continuity and progression
- To participate in and contribute to Training and Development opportunities both within and outside the school

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils

- Demonstrate good subject and curriculum knowledge

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Where appropriate, take part in the appraisal and professional development of others

Communication

- Communicate effectively with pupils, parents and carers

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues from our CARE Foundation Trust Schools and other relevant professionals within and beyond the school
- Develop effective professional relationships with all colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

It is understood that areas of responsibility are from time to time subject to review and are negotiable in the light of the needs of the school and the professional development of the staff.

This job description may be amended at any time after discussion with you, but in any case will be reviewed annually, during September.

Your job description is intended as a reference document that identifies your main responsibilities and activities.

Targets related to these responsibilities are addressed through the Schools' Appraisal cycle, details of which can be found in the School's Appraisal and Capability Policy.

Signed: _____

Date: _____

Signed: _____

Headteacher: _____