

**Sandling Primary School**

**Person Specification – Hall Leader MDMS**

**E – Essential D – Desirable**

**Experience and Qualifications**

* E Supervising children e.g. as a parent or carer
* D Experience of working with children aged 3-11 in a work setting

**Knowledge and Understanding**

* E An understanding of how to manage the behaviour of groups of children
* E An understanding of the need to respect confidentiality at all times
* D An understanding of the developmental and social interaction needs of

children (4 – 11)

* D An understanding of Health and Safety in a large dining environment

**Skills**

* **E**  To be able to initiate age appropriate table activities
* E The ability to work as a member of the school team relating to

 colleagues.

* **E**  The ability to relate to all pupils in a positive and supportive manner valuing

 and showing respect for their individual needs

* **E** The ability to instil discipline in a calm manner in line with the schools’

behaviour policy and ethos

* **E** The ability to use initiative and to ensure the health, safety and well being

of children and colleagues

* **E** Good time management skills
* **E** The ability to communicate clearly.
* **E** The ability to lead by example

**Characteristics**

* **E**  A willingness to undertake professional development
* **E** Calm, creative, supportive, consistent, patient and tolerant