

St Mary's Catholic Primary School

Chapel Green

Crowborough

East Sussex

TN6 2LB

Tel: 01892 655 291

Email: office@stmarysrc.e-sussex.sch.uk

Web: www.stmarysrc.e-sussex.sch.uk



Acting Headteacher: Mrs Liz Hills

Acting Deputy Headteacher: Mrs Judith Botterman

Dear Applicant

On behalf of the governors of St Mary's thank you for your interest in the role of Headteacher at our school, I now enclose an application pack for the position. The governors of St Mary's hope that you will consider our school is somewhere you can make a positive contribution. We believe that this is an exciting opportunity and that the successful applicant will be joining a happy and welcoming community that looks to the future.

Ofsted last inspected our school in January 2017, when we were rated "Good". This has been Ofsted's consistent assessment of our school. One of the key points that Ofsted noted was that St Mary's has a dedicated team of staff who work well together to turn our vision for the School into a reality. As a result of this, our pupils have developed successful learning habits and a positive learning behaviour which has meant that pupils make good progress in a range of subjects throughout their time at our school. We are looking for a new Headteacher who has the confidence and vision to build on these successes to take the School forward.

We have a committed Governing Body with a good range of skills and knowledge about our school. Our governors are acutely aware of the challenges that are currently facing the education system on a national level, particularly with regard to managing finances and balancing budgets, we will therefore provide the incoming Headteacher with strong support to help tackle the challenges ahead.

St Mary's is an important part of the local Catholic community, we are lucky that the parish church is located at the top of the School drive and so members of the parish are always welcome to attend acts of collective worship organised by our school which are held both in school and at St Mary's Church. There is also a good relationship between our school and parents/carers who are supportive and appreciative of developments and adaptations made by school leaders in order to facilitate improvements.

We are looking for a Headteacher who is a practising Catholic and who can inspire the excellent team of staff at our school to achieve the highest quality learning and teaching for our pupils, with a child-centred approach, as well as being committed to ensuring the wellbeing of pupils and staff. We recognise that this maybe your first headship and would encourage your application as we have the expertise and resources to support a new substantive Headteacher moving on from the role of Deputy Headteacher. The salary is from L13-L18 depending on the experience of the right candidate.

We do recommend that you visit us prior to making an application; you will receive a warm welcome and it will give you the opportunity to see our school in action and meet our wonderful children and staff. As Chair of the Governors I will be pleased to show you around the School. To arrange a mutually convenient time for a visit please contact the School office by telephone on: 01892 655291 or by email at: office@stmarysrc.e-sussex.sch.uk. For more information about our school please have a look at our website which can be found at: www.stmarysrc.e-sussex.sch.uk. Please note that as part of your application, your supporting statement should set out clearly the skills and experience that make you the right candidate for this role.

St Mary's is committed to safeguarding the welfare of children and young people and expects all staff and volunteers to share this commitment. You will be aware of course that this post is subject to an enhanced DBS check.

We look forward to receiving your completed application which should be made on the CES/Dicoesan application form. Please return the completed application documents for the attention of Anita Dean in the School Office by email (office@stmarysrc.e-sussex.sch.uk) or post. Please note that the closing date for applications is 12 noon on Wednesday 5 February 2020; and interviews will be held on 25 and 26 February 2020.

Kind regards.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Lorna Buckwell', is written over a light blue horizontal line.

Lorna Buckwell
Chair of Governors

~ Pray ~ Learn ~ Love ~ Enjoy ~