



'All Stakeholders at Bishops Down Primary School make the education of their pupils their first concern, and are accountable for achieving the highest possible standards in work and conduct.

Teachers act with honesty and integrity; have strong subject knowledge, keep their knowledge and skills as teachers up-to-date and are self-critical; forge positive professional relationships; and work with parents in the best interests of their pupils.'

All stakeholders at Bishops Down Primary School ASPIRE to exemplify the following values:

Achievement *in personal goals and academic attainment*

Self-belief, *to be confident in different situations*

Perseverance, *to be resilient in times of change*

Independence, *to be a life-long learner*

Respect *for each other and the world around them*

Equality *for all*

Together with the Teacher Standards, these values are the foundation of every job description.

Post: Early Years Lead Teacher responsible for the leadership of our Nursery provision and Reception class.

Name of Teacher:

Responsible to: The Headteacher, the Governors of the school and the Local Authority

Job Purpose:

- 1) To be a leading practitioner, modelling effective methodology and practice to inspire Early Years team members.
- 2) To lead manage and evaluate the delivery of high quality teaching and learning in the Early Years.
- 3) To play a key role in leading school improvement.
- 4) To carry out the functions of a teacher in accordance with the professional standards for teachers and the School Teachers' Pay and Conditions Document as directed by the Headteacher.
- 5) To enable all individuals to achieve their full potential within a happy, caring and inclusive community.
- 6) To work with zest, drive and determination to secure the long-term success of the school, supporting and promoting the vision, values and ethos to pupils, staff, Governors, parents and the wider community.
- 7) To translate the vision into best practice through innovative planning and teaching that provides high quality learning.
- 8) To hold accountability for standards achieved across Early Years.
- 9) To have due regard for safeguarding and promoting the welfare of children and to follow the child protection procedures adopted by the school.

Early Years Leader

Leadership Responsibilities:

- 1) To develop the Core EYFS vision across the Nursery and Reception phase, with creativity and high standards at its heart.
- 2) To be the lead teacher for EYFS Phase displaying expertise in a range of creative teaching methodologies to address pupils' early learning styles.
- 3) To be visionary and creative in the implementation of high standards and active learning across the Early Years curriculum.
- 4) To have an outstanding learning environment and pupil experience within all classes across the Phase.
- 5) To ensure high quality and effective assessment of pupils across the Early Years through the use of 'Tapestry' and through the completion of the Early Years Foundation Stage profile.
- 6) To develop and creatively expand the indoor and outdoor Learning Environment to ensure opportunities for imaginary play and learning.
- 7) Maintain existing resources, ensuring all staff are familiar with these, and explore opportunities to develop or incorporate new resources from a wide range of sources inside and outside the school.
- 8) To coordinate and evaluate continuity and progression across the Nursery and Reception Phase through shared practice and focused classroom observations.
- 9) To be an Appraisal Team Leader and Coach.
- 10) To initiate, embrace and manage change positively in line with the School Improvement Plan.
- 11) To ensure all EYFS/Key Stage 1 staff have an understanding of the EYFS curriculum and implement strategies
- 12) To regularly track value added across Early Years and monitor standards to inform school review.
- 13) To build capacity for self-evaluation and developmental priorities and strategically plan improvements in Early Years practice.
- 14) To liaise effectively with the senior leadership team to ensure consistency of approach in teaching and learning in your phase across the school.
- 15) To be responsible for the implementation and evaluation of agreed development strategies on the School Improvement Plan in terms of measurable success criteria.
- 16) To build a collaborative Early Years team, reacting to staff needs through mentoring and mutual support.
- 17) Keep abreast of curriculum developments, ensuring you disseminate, support and monitor best practice across the school.
- 18) To extend parental links and home/school partnerships in terms of EYFS expectations, curriculum understanding and methodology.
- 19) To be reflective leader, displaying professionalism and commitment to all areas of school life.

Standard Main Scale Responsibilities

- 1) To be an exemplary practitioner, responsible for classroom management and organisation, planning, recording, reporting and the delivery of the EYFS curriculum to the class group, within the policies of the school.
- 2) To inspire children to become active participants and independent learners.
- 3) To ensure the learning agenda is shared creatively with the children.
- 4) To ensure regular formative and summative observations are made of each pupil in the class to monitor and maximise performance in relation to developmental bands.
- 5) To implement new initiatives with clarity and commitment and display flexibility towards curriculum changes.

Early Years Leader

- 6) To provide a stimulating, secure and safe learning environment, both inside and out for the pupils, where children's work is well-displayed and pupils can interact with their child chosen learning opportunities.
- 7) To be responsible for discipline in the classroom and in other areas of the school as appropriate and to exercise pastoral care over the class.
- 8) To participate positively and enthusiastically in the Early Years Team and whole school initiatives and development.
- 9) To be committed to parental and community involvement and to the whole life of the school.
- 10) To ensure high standards in all aspects of school life and work by setting high expectations for our children.
- 11) To be prepared to undertake further professional development, be reflective in their practice and participate in school review procedures.
- 12) To be committed to personal staff development and training.
- 13) To promote and safeguard the welfare of children, carrying out and acting upon risk assessments as necessary.
- 14) Other duties as may reasonably be required