

September 2018

**St Katherine’s School & Nursery**

**Job Description**

**Cleaner**

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| **Line Manager:** Business Manager   **Main Role**:  * Carrying out weekly cleaning schedule to a high standard.
* Clearing spillages of materials and removing resistant stains in the designated areas in accordance with agreed safe working practices.
* Cleaning toilets and washrooms to a high standard.
* Replenishing disposable items as necessary.
* Carrying our extra cleaning activities on days when pupils and/or staff are not in attendance
* Complete ‘deep clean’ schedule whilst the school is closed for holiday periods
* Ensure precautionary cleaning of high contact surface in the event of reports of infectious illnesses.
* Removing waste from designated areas.
* Ensuring any breakages or hazards are reported to the site manager/caretaker.
* Ensuring cleaning equipment is stowed tidily after use and that chemicals are stored in accordance with regulations.
* Ensure good time keeping and maintaining attendance.
* Assist other team members when required.
* Play a role in formulating and reviewing the Combined SEF/SIP.
* Take an active role in their appraisal to support teaching, learning and career progression.
* At all times follow school’s non-negotiable expectations.
* Report any concerns regarding safeguarding to a DSL, ensuring the safety and wellbeing of all children.

    Name:  Date:    |