

September 2018

**St Katherine’s School & Nursery**

**Job Description**

**Cleaner**

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| **Line Manager:** Business Manager      **Main Role**:     * Carrying out weekly cleaning schedule to a high standard. * Clearing spillages of materials and removing resistant stains in the designated areas in accordance with agreed safe working practices. * Cleaning toilets and washrooms to a high standard. * Replenishing disposable items as necessary. * Carrying our extra cleaning activities on days when pupils and/or staff are not in attendance * Complete ‘deep clean’ schedule whilst the school is closed for holiday periods * Ensure precautionary cleaning of high contact surface in the event of reports of infectious illnesses. * Removing waste from designated areas. * Ensuring any breakages or hazards are reported to the site manager/caretaker. * Ensuring cleaning equipment is stowed tidily after use and that chemicals are stored in accordance with regulations. * Ensure good time keeping and maintaining attendance. * Assist other team members when required. * Play a role in formulating and reviewing the Combined SEF/SIP. * Take an active role in their appraisal to support teaching, learning and career progression. * At all times follow school’s non-negotiable expectations. * Report any concerns regarding safeguarding to a DSL, ensuring the safety and wellbeing of all children.         Name:  Date: |