**JOB DESCRIPTION**

**Post Title: Nursery Nurse**

**Responsible to: Nursery Manager**

**Salary: £12,500 - £15,500**

**Purpose**

To work as part of a team providing a high level of care and support to children within the nursery. You will work under the guidance of the Nursery Manager and assist in children’s play and learning whilst ensuring the children’s welfare is of paramount importance.

**Responsibilities/Duties**

* Provide high quality care and education for children within the nursery
* Ensure that the nursery environment and resources are safe, clean and in accordance with Health & Safety Regulations.
* Be able to work as part of a busy team who are committed to providing the best care for the children within our nursery.
* Be aware of the Safeguarding and Welfare needs of the children within our care.
* Be familiar with Nursery policies and know how to highlight any concerns where necessary.
* Attend Staff training and meetings when required
* Maintain at all times a high level of conduct and a child centred approach to the care and learning provided.
* Assist in the preparation of materials and equipment when necessary.
* Encourage positive behaviour
* Assist with any cleaning/tidying required within the nursery.
* Assist with the care and comforting of sick or injured children
* Assist in feeding/changing of children as and when required.
* Foster development of children using appropriate learning tools and materials.
* Work within all of the nursery policies

Person Specification

(E) Essential Criteria

(D) Desirable Criteria

|  |  |
| --- | --- |
| Minimum Level 3 recognised Childcare qualification | E |
| Previous Safeguarding Training | D |
| A clear understanding of the Early Years Foundation Stage | D |
| Experience of working with children 0-2 years | D |
| Be committed, caring, enthusiastic and enjoy working with children | E |
| Have the ability to work independently or as part of a team | E |
| Be able to communicate at all levels and provide clear feedback to staff and parents | E |
| Be able to maintain a high level of confidentiality | E |
| Have an understanding of Health & Safety | D |
| Be prepared to undertake relevant training where necessary | E |
| Hold a first aid qualification | D |
| Previous experience of working with children in either a nursery or school setting | E |

Safeguarding

The Thinking Schools Academy Trust is committed to safeguarding and promoting the welfare of children and young people and all staff must ensure that the highest priority is given to following the guidance and regulations to safeguard children and young people.

All staff are to have due regard for safeguarding and promoting the welfare of children and young people and to follow the child protection procedures adopted by the Thinking Schools Academy Trust. Any safeguarding or child protection issues must be acted upon immediately by informing the Designated Child Protection Officer.

This job description forms part of the contract of employment of the person appointed to the post. The duties, responsibilities and accountabilities highlighted in this job description are indicative and may vary over time at the discretion of the Nursery Manager. This job description will be reviewed annually and is an integral part of the Appraisal and line management process.