



## Person Specification for Teaching Assistant

<p><b>Qualifications</b></p>	<ul style="list-style-type: none"> <li>• Good standard of general education with a minimum GCSE Grade C in English and Maths, or equivalent</li> </ul>
<p><b>Experience</b></p>	<ul style="list-style-type: none"> <li>• Experience of working with primary age children with special educational needs is desirable</li> </ul>
<p><b>Skills</b></p>	<ul style="list-style-type: none"> <li>• Ability to assess pupil learning and keep up-to-date records</li> <li>• Competent ICT skills</li> <li>• Knowledge of policies and procedures relating to safe guarding, health &amp; safety, security, equal opportunities and confidentiality</li> <li>• Good interpersonal skills and an ability to relate and communicate effectively with children, staff and parents</li> <li>• Good influencing skills to encourage pupils to interact with others and be socially responsible</li> <li>• Ability to work well as part of a team and show initiative when appropriate</li> <li>• Clear, legible handwriting</li> <li>• Ability to lead specific focus sessions</li> </ul>
<p><b>Knowledge</b></p>	<ul style="list-style-type: none"> <li>• Good standard of spoken and written English</li> <li>• Good English comprehension</li> <li>• Understanding of the importance of play</li> <li>• Knowledge of a range of behaviour management strategies and techniques</li> </ul>
<p><b>Personal Qualities</b></p>	<ul style="list-style-type: none"> <li>• Caring approachable, firm, understanding, consistent, assertive and calm</li> <li>• Understanding of children's needs</li> <li>• Understanding and respecting the need for absolute confidentiality</li> <li>• Adaptability and willingness to assist with other aspects of school life</li> <li>• Willingness to continue to learn and develop and train</li> </ul>