**Boughton Monchelsea Primary School**

**Job Description**

**Class Teacher 2019-20**

## JOB PURPOSE

* To be responsible for the day-to-day teaching and learning of the class and the safety and welfare of the pupils, during on-site and off-site activities.
* To promote the aims and objectives of the school and maintain its philosophy of education.
* To contribute to the developing ethos of the school by participating in reviews of policy and practice.
* To model excellence in teaching and support the development of colleagues

### JOB CONTEXT

This job description recognises the requirements of the current Pay and Conditions Document and DFE conditions of employment. It reflects the vision, strategic plan and policies of this school.

At Boughton Monchelsea we follow the statutory requirements and guidance of the School Teachers’ Pay and Conditions Document (STPCD 2019) and use the School Pay Policy in order to ensure that classroom teachers are only asked to complete appropriate additional work beyond their classroom teaching and to link pay progression to performance. The expectation is that teaching will be at least good; this means that all teachers are expected to be meeting the Teachers’ Standards, to a good level as appropriate to the stage of their career development.

**All teachers (other than Headteachers) may be required to undertake the following duties;**

**Teaching**

* Plan and teach lessons and sequences of lessons to the classes they are assigned to teach within the context of the school’s plans, curriculum and schemes of work.
* Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils.
* Participate in arrangements for preparing pupils for external examinations.

**Whole school organisation, strategy and development**

* Contribute to the development, implementation and evaluation of the school’s policies, practices and procedures in such a way as to support the school’s values and vision.
* Work with others on curriculum and/or pupil development to secure coordinated outcomes.
* Supervise and so far as practicable teach any pupils where the person timetabled to take the class is not available to do so. However, teachers should be required to provide cover only rarely, and only in circumstances that are not foreseeable (this does not apply to teachers who are employed wholly or mainly for the purpose of providing such cover).

**Health, safety and discipline**

* Promote the safety and well-being of pupils.
* Maintain good order and discipline among pupils.

**Management of staff and resources**

* Direct and supervise support staff assigned to them and where appropriate, other teachers.
* Contribute to the recruitment, selection, appointment and professional development of other teachers and support staff.
* Deploy resources delegated to them.

**Professional development**

* Participate in arrangements for the appraisal and review of their own performance, and, where appropriate, that of other teachers and support staff.
* Participate in arrangements for their own further training and professional development, and, where appropriate, that of other teachers and support staff including induction.

**Communication**

* Communicate with pupils, parents and carers.

**Working with colleagues and other relevant professionals**

* Collaborate and work with colleagues and other relevant professionals within and beyond the school.