Person specification: Whinless Down Academy Trust – Parent Support Advisor

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| Criteria | Essential | Desirable |
| **Qualifications** | * C grade or above in GCSE maths and English or equivalent
 | * Higher level qualification eg A level, NVQ Level 2 or 3
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| **Experience** | * Experience in supporting families for whom English is an additional language
* Experienced in understanding local issues and helping overcome barriers faced by migrants
* Experienced in improving pupil attendance and attainment for migrant children
 | * Recent experience working in a school setting
* Recent experience as an attendance officer or similar
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| **Skills and knowledge** | * Bi-lingual in English and Slovakian, Czech or Roma and able to communicate in both languages to a good standard
* Ability to translate – both orally and in writing
* Knowledge of local support services and networks for recent migrants and their families
 | * Fluent in further languages
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| **Personal qualities**  | * Willingness to be flexible in working approaches to best support the needs of the school, families and pupils
* A commitment to developing aspiration and improving academic outcomes for children of migrant families
* A solution focused individual who is able to develop trusting and supportive relationships with families to help overcome barriers
* An effective communicator, with excellent interpersonal skills who is able to show empathy and understanding in order to engage hard-to-reach families
* Willingness to take part in training and professional development opportunities
* A commitment to safeguard children
* Full, clean driving licence
 | * Minibus driver/ willingness to train
* An individual area of interest which could be developed within a school to inspire children
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