

## JOB DESCRIPTION

**TITLE:**  
Class Teacher

**GRADE:** Main Pay Range

**HOURS:**  
Full Time.

**REPORTS TO:**  
Assistant Head Teacher

### MAIN PURPOSE OF THE JOB

The applicant will be an outstanding practitioner who will carry out the duties and responsibilities of a teacher, as defined in the 'School Teachers' Pay and Conditions of Service' document, having due regard to the school's aims and objectives, curriculum and any policies of the governing body.

### WHOLE SCHOOL LEADERSHIP

**Key Responsibilities:**

- The teaching of outstanding lessons.
- The development of an engaging and effective curriculum for pupils.
- The ongoing review and development of effective teaching and learning strategies.

**Other Responsibilities:**

- Share responsibility for promoting high standards of attitude and behaviour.
- Share responsibility for planning and decision making in all aspects of school life.
- Promote good relationships between all staff (both teaching and non-teaching) and with parents, governors and the wider community.
- Support the vision, aims and ethos and policies of the school and promote high levels of achievement.
- Foster a climate within the school which promotes the spiritual, moral and cultural development of the pupils.
- Support the creation, implementation and monitoring of the school within the national and local context, taking sole responsibility for appropriately delegated aspects of it.
- Support the evaluation of the effectiveness of the school's policies and developments.
- Ensure that parents and carers are well informed about the school curriculum, its targets, children's attainment and their part in the process of improvement.

**Learning and Teaching - General:**

- Develop classroom environments and teaching practice which secures effective learning across the breadth of the school curriculum.
- Provide a professional model, clearly demonstrating effective teaching, classroom organisation and display, and high standards of achievement, behaviour and discipline.
- Take responsibility for the development and monitoring of curriculum areas and aspects of the whole school curriculum as required.

### **The Curriculum**

- To support teaching staff in the school with the delivery of the curriculum.
- To ensure that year group information stored on the network system is kept up to date.
- To support staff in the year group to differentiate the curriculum to meet the needs of all children.

### **Promoting Effective Teaching and Raising Standards**

- To ensure that almost all pupils make rapid and sustained progress within the year group.
- To ensure effective planning across the year group.
- To analyse class data in order to inform planning and identify pupils for group or individual targeted teaching.
- To be fully acquainted with school and national data systems.

### **Personnel**

- To support the professional development of staff by:
  - working alongside colleagues in their classrooms to observe styles of teaching and share good practice;
  - to be fully acquainted with school policies and to advise and support staff with their implementation in a positive manner;
  - being a role model to staff e.g. modelling lessons when appropriate.
- Ensure the curriculum needs of the year group teachers are supported by identifying areas for development and liaising with subject leaders on best practice.
- Be familiar with the assessment arrangements within the year group.

### **Behaviour Management**

- To meet with parents to discuss and advise them on issues related to their child's behaviour.
- To bring to the Assistant Head Teacher's attention issues and concerns related to specific children with behavioural problems.
- To monitor children with challenging behaviour in line with the School's Code of Practice.

### **Administration**

- Regularly disseminate information about planning and assessment to colleagues.

### **Other duties:**

- Any other responsibilities deemed necessary to meet the progress and achievement needs of the pupils in the school.