



## MATHS SUBJECT LEAD JOB DESCRIPTION

**Job Title:** Maths Subject Lead  
**Grade:** TLR3  
**Accountable to:** Headteacher / Deputy Headteacher

In addition to the responsibilities of class teacher as set out in the appropriate job description and the school teachers' pay and conditions document the Teaching & Learning Lead will also undertake the following duties and responsibilities.

### **Core Purpose of the role:**

To provide professional leadership and management for mathematics in order to secure high quality teaching and learning, effective use of resources and improved standards of learning and achievements for all learners.

### **Main duties and responsibilities:**

1. Support and implement the vision and ethos of the school.
2. Contribute to, implement and evaluate the success of the School Development Plan relevant to your TLR area of responsibility.
3. To identify key priorities for developing maths across the school.
4. Produce and implement an Action Plan for maths that sets targets for raising attainment and improving progress for all pupils across the school that is reviewed on a regular basis (3 times a year). Regularly report to SLT and Governors progress towards actions and the impact on learning.
5. Collaborate with and report to other school leaders, SLT and Governing Body as required.
6. Identify where the teaching of Maths needs to be improved and work with school leaders to identify appropriate action to be taken, including CPD and coaching in order to address this.
7. Analyse and interpret progress data at each assessment point and report to SLT and Governors.
8. Through analysis of progress data identify target groups who are underachieving and work with staff to provide appropriate interventions.

9. Identify resources needed to meet the needs of all of the learners and identify priorities for expenditure.
10. Ensure that the policy accurately reflects the provision for Maths at Danecourt School.
11. Keep abreast of national developments impacting on the teaching of maths to children with special educational needs.
12. Ensure attendance at appropriate training, CPD and network meetings, providing feedback to colleagues.
13. Liaise with other Maths leads in other special schools within the locality.
14. Undertake Maths self-evaluation, contribute to the SDP and SEF.
15. To establish / maintain a subject leaders file.