|  |  |
| --- | --- |
| JPS-FullColStrap | **Jubilee Primary School - Maidstone, Kent** |

**Person Specification Form**

|  |
| --- |
| **Post applied for: TEACHING ASSISTANT**  |
| **Name of applicant:** |

# PLEASE COMPLETE THE FORM IN BLACK INK TO ASSIST WHEN PHOTOCOPIED

You are requested to complete this form using additional sheets of paper if necessary.

* It is essential that you complete and return this form
* This form is your opportunity to show us how well you can do the job
* Remember just saying you can do it is not enough; we need examples and outcomes secured.
* You can use examples from work, school, college, hobbies, voluntary work or daily life.

|  |
| --- |
| **Example:** Ability to prioritise workload |
| In my current job I plan my work on a daily basis but adjust it when an urgent query or problem arises, e.g. when another team member unexpectedly calls in sick. I always raise any urgent issues with my manager. |

|  |
| --- |
| **EXPERIENCE** |
|  |
| **KNOWLEDGE AND SKILLS** |
|  |
| **SAFGUARDING** |
|  |
| **TEACHING, LEARNING AND CLASSROOM MANAGEMENT** |
|  |
| **DEVELOPING SELF AND WORKING WITH OTHERS** |
|  |
| **PERSONAL QUALITIES & ATTRIBUTES** |
|  |
| **STATEMENT OF WHY I BELIEVE THAT I MEET THE CRITERIA FOR THIS POST** |
|  |
| **Signed:** | **Date**: |