

**Person Specification: Teaching Assistant**

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|  | **Essential** | **Desirable** |
| **Qualifications** | 4 GCSEs or equivalent (to include English and Maths) | Appropriate childcare qualification e.g. NVQ level 2 or above |
| **Experience** | Experience of working with or caring for children of relevant age | Experience of supporting children with special needs  Experience of working in a relevant classroom environment  Experience of running intervention groups |
| **Knowledge and understanding** | A knowledge of how to support children with literacy and numeracy  Able to use ICT to support children’s learning  An understanding of child development and the processes by which children learn |  |
| **Skills** | Assist children on an individual basis, but also work as a member of a team  Ability to show motivation and initiative when following planning set by the class teacher  Help professional staff to achieve their objectives  Good communication with the ability to explain tasks simply and clearly  Liaise and communicate effectively with other professionals  Good behaviour management strategies.  Work with guidance but sometimes under limited supervision  Get involved with professional development and attend relevant courses  Demonstrate good organisational skills  Display work effectively and make and maintain basic teaching resources  Be able to attend to pupils’ needs including social and health | Monitor, record and make basic assessments about individual progress  Suggest alternative ways of helping children if they are unable to understand |
| **Personal qualities** | Patience  Calmness  Confidentiality  Enthusiasm  Flexibility  Initiative |  |