**Ightham Primary School**

**PERSON SPECIFICATION: TEACHING ASSISTANT**

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|  |  | Essential |  | Desirable |
| Qualifications |  | GCSE or equivalent in English and Maths Grade C or above |  | NVQ Level 2 or 3 ORCity & Guilds Certificate in Learning Support ORSpecialist TeachingAssistant Certificate (STAC) OREvidence of higher level learning (eg degree) |
| Experience |  | Experience of working with children in avoluntary or paid capacityExperience in the primary age range within the last 3 years particularly Early Years or Key Stage 1Experience of working 1:1 or with small groupsSome experience of SEN |  | Experience of leading small group interventions to support learning  |
| Knowledge |  | Good knowledge of how children learnGood knowledge of the EYFS curriculumExperience of working with pupils who have social communication difficulties |  | Recent and relevant in-service training Knowledge of Health and SafetyRecent First Aid TrainingRecent safeguarding training |
| Job Related Skills and Attributes |  | Good level of written and spoken English.Able to communicate effectively with pupils and adultsGood level of IT and Maths skillsAble to plan, prioritise and organise own work scheduleAble to assist with the organisation of the learning environmentAble to follow and interpret instructions and guidanceAble to undertake administrative procedures to support the work of the teacherAble to prepare resources for teachingand learning activities and create displaysAble to clarify and explain instructions to pupilsAble to work within the School’s BehaviourPolicyAble to assist, manage and report behaviour problems appropriately |  | Able to create stimulating, effective and interactive displays |
| PersonalQualities |  | Enjoy working with children and being able to motivate them to learnFlexibility to assist in the WRAP around care setting |  | Have a good sense of humour, be calm and smile |

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|  |  |  Desire to improve through CPD Flexible, enthusiastic and well organisedAn effective team playerSelf motivatedMaintain confidentiality |  |  |