**PERSON SPECIFICATION**

**SCHOOL WELFARE OFFICER**

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|  | **ESSENTIAL** | **DESIRABLE** |
| **QUALIFICATIONS** | GCSE in Maths and English at C Grade or above | Health & Social Care qualification |
| **EXPERIENCE** | Excellent knowledge and experience of computer/word/outlook based systemsExperience of working with children, young people and their families in a supportive roleAttendance and partaking in Child focussed meetings, such as Child in Need, Child Protection, Early Help | Working with children who are in the care system, their families and/or foster careExperience of visiting and working with children and families in the home environmentPrevious experience of working in a schoolWorking and supporting children with Social and Emotional needsImplementing & Delivering interventions for children and their families |
| **SKILLS & ABILITIES** | Excellent verbal , communication and interpersonal skills in order to communicate effectively with carers, children, families and colleaguesAble to work under own initiative and as part of a teamExcellent organisational skills and able to work under own initiative and as part of a teamAbility to build relationships and promote changeAbility to identify and provide appropriate means of support to children, parents, carers and staff Excellent knowledge and experience of computer/word/outlook based systemsAbility to handle sensitive and confidential information |  |
| **KNOWLEDGE** | Working knowledge of Child Protection & SafeguardingKnowledge of the mental health needs of children and adolescentsKnowledge of the various referral processes and when to refer a child for support | An understanding of current legislation and guidance relating to children and young peopleWilling to train as one of the School’s Designated Child Protection Leads |
| **PERSONAL QUALITIES** | Commitment to continued professional and personal developmentCommitment to equal opportunities and valuing diversityReliable, flexible and committed to high standards |  |
| **ADDITIONAL** | Driver with use of own carMust be over 21 years |  |