**Ightham Primary School**

**PERSON SPECIFICATION: TEACHING ASSISTANT**

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|  |  | Essential |  | Desirable |
| Qualifications |  | GCSE or equivalent in English and Maths Grade C or above |  | NVQ Level 2 or 3 OR  City & Guilds Certificate in Learning Support OR  Specialist Teaching  Assistant Certificate (STAC) OR  Evidence of higher level learning (eg degree) |
| Experience |  | Experience of working with children in a  voluntary or paid capacity  Experience in the primary age range within the last 3 years particularly Key Stage 2  Experience of working 1:1 or with small groups |  | Experience of delivering small group phonics interventions  Experience of leading other interventions to support learning |
| Knowledge |  | Good knowledge of how children learn  Good knowledge of the Key Stage 2 National Curriulum  Experience of working with pupils who have social communication difficulties  An understanding of ADHD |  | Recent and relevant in-service training  Knowledge of Health and Safety  Recent First Aid Training  Recent safeguarding training |
| Job Related Skills and Attributes |  | Good level of written and spoken English.  Able to communicate effectively with pupils and adults  IT and Maths skills  Able to plan, prioritise and organise own work schedule  Able to assist with the organisation of the learning environment  Able to follow and interpret instructions and guidance  Able to undertake administrative procedures to support the work of the teacher  Able to prepare resources for teaching  and learning activities and create displays  Able to clarify and explain instructions to pupils  Able to work within the School’s Behaviour  Policy  Able to assist, manage and report behaviour problems appropriately |  | Able to create stimulating, effective and interactive displays |
| Personal  Qualities |  | Enjoy working with children and being able to motivate them to learn  Flexibility to assist in the WRAP around care setting |  | Have a good sense of humour, be calm and smile |

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|  |  | Desire to improve through CPD  Flexible, enthusiastic and well organised  An effective team player  Self motivated  Maintain confidentiality |  |  |