



# The Craylands Primary School

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**Job Title**                      **KS1 Class Teacher**

**Line Manager**                **Head Teacher**

**Date of Issue**                **June 2019**

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## **Specific Responsibilities**

To be responsible, in its entirety, for your class and, if appropriate, the management of an agreed curriculum area, throughout the school.

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## **General Duties**

The education and welfare of a designated class in accordance with the requirements and conditions of the School Teachers' Pay and Conditions Document having due regard to the requirements of the National Curriculum, Foundation Stage Guidance, the school's vision, aims, schemes of work, and any policies of the governing body.

- To share in the corporate responsibility for the well-being and discipline of all pupils.
- This post requires you to teach pupils in Key Stage 1 initially, but you may be asked to teacher in Key Stage 2 at a later date.
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In addition, you are required to undertake the following responsibilities:

- To liaise with parents and build sound relationships with both them and their children.
- To deliver information sessions for parents.
- To be fully conversant with the National Curriculum and other national strategies.
- To have responsibility for an agreed curriculum area and share knowledge and ideas in the agreed area as well as lead by personal example.
- To demonstrate to other members of staff how to enhance and differentiate within your agreed curriculum area.

To maintain and improve practice by liaising with outside agencies, attending in-service courses, visiting other schools, personal study and disseminating to and discussing with other staff.



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- To be involved in assessment and target setting within your class.
- To be responsible for ordering, receiving and storing resources.
- To manage the budget for your class and your potentially agreed curriculum area.
- To encourage parental interest in your potentially agreed curriculum area.
- To promote a high level of display in your classroom and communal area.
- To take assemblies as timetabled.

There is considerable overlap in the areas of responsibility and it is expected that all staff will work collaboratively to establish and maintain systems and procedures. It is understood that these areas of responsibility are from time to time subject to review and are negotiable in the light of the needs of the school and the professional development of the staff.



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## Person Specification for the post of KS1 Class Teacher

Applicants for the above post will be short listed on the basis of the following criteria and should show, with relevant examples where appropriate, how they meet the requirements detailed.

### Essential

- Possession of a recognised qualification.
- Ability to recognise the impact this position has on the overall establishment of the school.
- Experience of teaching/teaching practice at key stage 1 and the ability to reflect on your own practice.
- Competent ICT skills.
- Ability to demonstrate knowledge and understanding of current educational issues.
- A sound working knowledge of differentiation for children with additional educational needs.
- A commitment to a broad, balanced and inclusive curriculum.
- Ability to demonstrate a range of interpersonal and communication skills with professionals, parents, colleagues and pupils.
- Ability to demonstrate a flexible approach.
- A sense of humour.

### Desirable

- Evidence of continued professional development
- Experience of KS1 and in particular end of KS1 assessments
- Willingness to develop an extra-curricular activity