

Goldwyn School

Person Specification: Teaching Assistant (Maternity Cover)

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

	CRITERIA (Essential/Desirable)
QUALIFICATIONS AND TRAINING	<ul style="list-style-type: none"> • NVQ 2 for Teaching Assistants or equivalent qualification or experience D • Training in relevant learning strategies e.g. literacy/numeracy. D • Willingness to undertake further training and qualifications, e.g. NVQ level 3 E
EXPERIENCE	<ul style="list-style-type: none"> • 2 years' experience working with and or caring for children of relevant age/ subject area, in an educational setting. D • General understanding of national curriculum and other basic learning programmes/techniques. E • Basic understanding of child development and learning. E • Ability to relate well to children and adults. E • General awareness of inclusion, especially within a school setting. E
KNOWLEDGE AND UNDERSTANDING RELEVANT TO THE JOB	<ul style="list-style-type: none"> • Ability to provide support for students, including those with complex Social, Emotional & Mental Health (SEMH) needs ensuring their safety and access to learning activities. E • Ability to provide support for children with ASD, Dyslexia and ADHD. E • Ability to utilise strategies to support students in achieving learning goals E • Promote good student behaviour, and deal promptly with conflict and incidents. E • Ability to undertake student record keeping as requested. E • Ability to provide support for structured and agreed learning activities/learning programmes, taking into consideration students learning styles. E • Understanding of how to support Literacy/Numeracy programmes, record achievements and progress and providing appropriate reports and feedback for the teacher. D • Awareness of procedures relating to child protection, health, safety and security, confidentiality and data protection. E
SKILLS AND ABILITIES	<ul style="list-style-type: none"> • Good numeracy and literacy skills E • Establish good working relationships with students, acting as a role model. E • Encourage students to interact with others and engage in activities led by the teacher or Teaching Assistant. E • Assist with the development and implementation of Individual Education/ Behaviour Plans and Personal Care programmes. E • Provide detailed and regular feedback to teachers on students' achievements and progress. E • Support the use of ICT in learning activities and develop students' competence and independence in its use. E • Work as part of a team appreciating and supporting the role of other people in the team. E • Build and maintain successful relationships with students. E • Ability to improve your own practice. E • Display commitment to protection and safeguarding of children and young people. E