

## Brook Learning Trust THE EBBSFLEET ACADEMY

|                         |                                                                                             |
|-------------------------|---------------------------------------------------------------------------------------------|
| <b>JOB TITLE:</b>       | Technician: Design Technology / Food                                                        |
| <b>RESPONSIBLE TO:</b>  | Director of Learning                                                                        |
| <b>RESPONSIBLE FOR:</b> | N/A                                                                                         |
| <b>GRADE:</b>           | Kent Scheme band 5                                                                          |
| <b>HOURS:</b>           | 20 hours per week, term time only, plus 2 INSET days                                        |
| <b>WORKING PATTERN:</b> | Core hours are between 8.30am – 3.00pm and will be negotiated directly with the post holder |

### ACADEMY VISION

To be an outstanding community school, whose focus is on learning, as well as on personal and social development, and to be ambitious for all regardless of circumstance.

### JOB PURPOSE

To effectively assist all teaching staff, with technical support, in providing pupils at The Ebbsfleet Academy with a relevant and outstanding Design & Technology experience and ensure high levels of achievement.

### PRINCIPAL RESPONSIBILITIES

- To assist Technology staff in developing appropriate resources for teaching and learning.
- Under the direction of the Subject Leader ensure that all Health & safety/ Design Technology and Food Hygiene requirements are met, including the weekly / daily monitoring and checking of machinery, tools and equipment.
- To assist in Classroom support as agreed on the timetable (see key tasks below) including being able to prioritise for those identified students that have immediate support needs.
- To maintain and monitor consumables and equipment in Technologies to ensure all pupils are able to access a wide range materials and processes as part of their Technology provision. This is to be achieved by liaison with teaching staff, and their weekly workload.
- To assist teaching staff in promoting and raising the profile of Technologies within and outside School including displays, visits and events.
- To share in the responsibility of teaching and instructing where appropriate and directed under the guidance of Subject Leader (for planning and assessment), as and when the 'rare' need arises

### ORGANISATIONAL CITIZENSHIP

- Ensure personal conduct is professional, compassionate and courteous.
- Maintain own knowledge of Trust and Academy policies, and act in accordance with these
- Engage with the Brook Learning Trust appraisal process, in particular how your own role contributes to the vision for the Trust and your Academy
- Seek opportunities for Continued Professional Development and suggest those that may benefit others in the organisation
- Be an excellent role model for students, commanding respect and being a positive presence in your Academy
- Actively promote the Academy's ethos through your actions and words

**PERSON SPECIFICATION – Technician: Design Technology / Food**

**Key:** The following Key shows at which stage each criterion needs to be evidenced.

(A) = Application Form, (I) = Interview, (T) = Task / Assessment Centre

| Attributes                | Essential                                                                                                                                                                                                                                                 | Desirable                                                                                                                                                                                 |
|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Qualifications/Experience | <ul style="list-style-type: none"> <li>• English &amp; Maths GCSE or equivalent at G or above (A)</li> <li>• Level 3 qualification or experience in relevant area (A)</li> </ul>                                                                          | <ul style="list-style-type: none"> <li>• Degree level qualification (A)</li> <li>• Previously worked as a Technology Technician (A)</li> <li>• Education sector experience (A)</li> </ul> |
| Knowledge/Skills          | <ul style="list-style-type: none"> <li>• Ability to engage with young people (A &amp; I)</li> <li>• Knowledge and interest in design technology</li> <li>• Knowledge of food hygiene practices (I)</li> <li>• Stock management/maintenance (A)</li> </ul> | <ul style="list-style-type: none"> <li>• Have assessed levels of food hygiene (A)</li> </ul>                                                                                              |
| Personal qualities        | <ul style="list-style-type: none"> <li>• Flexibility (I)</li> <li>• Ability to communicate with various stakeholders (I)</li> <li>• Calm and methodical (I)</li> <li>• A team player (I)</li> </ul>                                                       |                                                                                                                                                                                           |
| Other requirements        | <ul style="list-style-type: none"> <li>• Committed to safeguarding and promoting the welfare of young people</li> </ul>                                                                                                                                   |                                                                                                                                                                                           |