

May 2019



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Dear Applicant

RE: POSITION OF CATERING ASSISTANT
28.75 hours per week - 39 weeks per year (Term time only)
7.15 am to 1.30 pm
Start Date: ASAP

Thank you for your interest in a position at this school. I hope that this letter and the job description will provide you with enough information to make an application.

You are invited to apply for this position by completing the application form and include an accompanying letter in which you outline the reasons for your interest in this post, and the experiences you have which equip you to undertake this position successfully.

King Ethelbert School is committed to safeguarding and promoting the welfare of children. This position is, therefore, subject to an enhanced Disclosure and Barring Service (DBS) check.

Please note that the closing date for applications is **Thursday 23rd May 2019 at 12:00 noon.**

I look forward to hearing from you.

Yours sincerely

Ms K Greig
Headteacher