

**Skinners’ Kent Primary School**

**The Avenue, Knights Wood, Tunbridge Wells, Kent, TN2 3GS**

**Telephone: 01892 553060**

**Fax: 01892 516203**

**e-mail:** **hr@skinnerskentacademy.org.uk**

**web page:** [**www.skinnerskentprimaryschool.org.uk**](http://www.skinnerskentprimaryschool.org.uk)

**EYFS or KS1 Class Teacher**

**Experienced teachers and NQTs are welcome to apply**

To commence from September 2019

**Closing date Friday 17 May 2019**

**Visits to the school are recommended**

**Please follow application instructions included in this pack**

**Welcome from the Executive Principal and Headteacher**

Dear Candidate

Thank you for your interest in the Skinners’ Kent Primary School. The Governors and staff are very pleased to welcome you to an exciting time of growth and development in education provision in Tunbridge Wells.

Skinners’ Kent Primary School (SKPS) opened on 1 September 2015 and offers the International Baccalaureate Primary Years Programme (IB PYP) alongside the Early Years Foundation Stage and National Curriculum. This enables teachers to focus on the development of the whole child as an inquirer, both in the classroom and in the world outside, and prepares pupils to be active participants in a lifelong journey of learning. The IB PYP offers a high quality and challenging educational programme for a worldwide community of schools, aiming to create a better, more peaceful world. This network of schools provides many opportunities for connecting with learners and fellow educators from different countries, cultures and contexts.

We are seeking an inspirational teacher, committed to sharing our aspirations for young people, who wants to work within a purpose built, dynamic learning environment in which the highest standards are demanded and expected at all times. We aim to provide every pupil with the best quality education possible and to ensure that, irrespective of their starting point, they achieve their full potential. If you have similar aspirations for young people and want to work within a dynamic learning environment in which the highest standards are demanded and expected at all time, then, then we would really be very interested in receiving an application from you.

Yours faithfully

 

Sian Carr Gemma Wyatt

Executive Principal Headteacher

**EYFS or KS1 TEACHER**

We are looking for a highly motivated and highly effective Early Years Foundation Stage or Key Stage 1 class teacher wishing to join a small team of teachers who are committed to raising standards and expectations. This is a unique opportunity to be involved in and help shape our Primary School, at an exciting stage in its development.

The successful candidate will be a hardworking, creative, energetic and excellent classroom practitioner. They will have the capacity to help us establish a vibrant learning environment, and a culture of enthusiasm for learning. Their professionalism and dedication will enable our pupils to achieve more than they believe possible.

Our teacher will:

* Be an inspirational teacher with a proven track record of good or better teaching
* Have high expectations of all pupils and experience in raising their achievement
* Have experience of, or have the potential to, lead in a subject area
* Demonstrate initiative
* Be committed to working in partnership with all members of the school community to raise standards of achievement
* Care passionately about children, their development and achievements
* Be hard working and adaptable to change
* Contribute to school wide tracking processes so that every pupil makes good and outstanding progress.

We will offer you:

* A modern building with fantastic facilities and resources
* Enthusiastic, hardworking and responsive children
* A hard working, talented team who will share your energy and enthusiasm to grow Skinners’ Kent Primary School into an outstanding school
* A high quality community of committed and expert professionals across the Multi Academy Trust
* First rate professional development and learning opportunities
* An innovative approach to curriculum development
* Parents who tell us they are fully supportive of what we do and who are ready to give you their full support
* Excellent support from an exceptionally skilled team of Governors.

**APPLICATION PROCEDURE - Please include the following in your application:**

1. A letter explaining how your experience and qualifications equip you for this role. Please refer to the role profile.
2. Identify one particular initiative that you have developed which you feel would be relevant to this position.
3. Set out your **relevant** qualifications, experience, in service training and interests on the application form.
4. Include names and addresses of two professionals who are willing to provide you with a reference, one of whom should be your most recent/current employer.
5. Complete the attached appendix 1 and return the complete application to HR Department on hr@skinnerskentacademy.org.uk

**If you are short-listed, references will be requested in the week w/c 20 May 2019**

**Interviews will take place w/c 20 May 2019**

Due to postal and administrative costs only short listed candidates will be contacted further.

**Job Description and Personal Specification**

**JOB PROFILE**

**POST: EYFS or KS1 Class Teacher**

**SALARY: Main Pay Scale (Dependent on experience)**

**RESPONSIBLE TO: Headteacher SKPS**

**RESPONSIBLE FOR: Teaching and learning, planning and preparation of lessons, assessment and data input and a whole school subject leadership area (subject to experience)**

**WORKING PATTERN: Refer to School teachers’ Pay and Conditions Document**

**KEY RELATIONSHIPS: Leadership Group; Classroom Teachers; Teaching Assistants: Associate Staff; Parents/Carers**

**Purpose of the Job:**

Have a regard to the curriculum for the school, with a view to promoting the development of the abilities and aptitudes of the pupils:

* planning and preparing lessons;
* teaching, according to their educational needs, the assigned pupils, including the setting and marking of work to be carried out by the pupil in school and elsewhere;
* assessing, recording and reporting on the development, progress and attainment of pupils.

**Key duties and responsibilities:**

1. To implement PYP, EYFS, National Curriculum, policies and strategic plans
2. To liaise with the Headteacher and Deputy Headteacher to ensure the effective delivery of the curriculum
3. To participate in the design, development, implementation and review of the PYP and KS2 curriculum through a collaborative approach
4. To participate in the design, development, implementation and review of assessment and reporting systems
5. To provide guidance and advice to pupils on educational and social matters
6. To promote the health and safety, general progress and well-being of the individuals within assigned classes
7. To communicate and consult with the parents of pupils
8. To participate in professional development and contribute to regular staff training/meetings
9. To encourage the team spirit in SKPS
10. To contribute to the subject leadership and extra-curricular activities programme of the school
11. To contribute to the development of a positive attitude between the SKPS and the wider community
12. To work with Specialist Teachers and Leadership Team from the Multi Academy Trust
13. To meet all requirements as appropriate of the Teachers’ Standards (attached as Appendices to this document).

**Additional duties:**

1. Attend team meetings and staff meetings as required
2. Maintain confidentiality inside and outside the workplace
3. Understand and apply school policies and report all concerns to the Deputy Designated Child Protection Officer
4. Engage in relevant continuous professional development opportunities and performance management
5. Develop positive relationships and communicate with other agencies/professionals
6. Develop constructive relationships and liaison between senior leaders/teaching staff and associate staff
7. To undertake other duties as may reasonably be assigned by the Headteacher recognising that the duties of this post may vary from time to time without changing the general character of the post or the level of responsibility.

|  |
| --- |
| This job profile is subject to review to compliment the School’s Performance Management Framework. |
| Name and signature of Employee: |  |
| Date: |  |
| Name and signature of Performance Reviewer: |  |
| Date: |  |

**PERSON SPECIFICATION: EYFS or KS1 Class Teacher**

Applicants should describe in their application how they meet these criteria.

|  |  |
| --- | --- |
|  | **CRITERIA**  |
| **QUALIFICATIONS** | * hold a relevant teaching qualification recognised and approved by the DfE in the UK
* have experience of the teaching within EYFS or KS1 (and the IB PYP curriculum, although not required and training will be provided)
 |
| **EXPERIENCE** | * have a track record in collaborative planning and working
* have experience of assessing, reporting and recording pupil progress and attainment
* have a track record of delivering high quality teaching and learning
* experience of adhering to organisational policies and procedures and maintaining confidentiality including Child Protection and safeguarding
 |
| **SKILLS AND ABILITIES** | * be aligned with the vision of SKPS
* possess excellent communication skills
* be able to communicate effectively in written and spoken English
* have a high level of understanding of current research as to how children learn and possess the ability to motivate pupils to perform at their best
* be able to support pupil needs in learning and pastoral matters
* be able to participate fully in a new and expanding primary school and in particular help to develop the team spirit
* have the ability to manage a diverse and demanding workload
* have the willingness to adapt teaching strategies to meet the different intelligences, learning needs and cultural backgrounds of the pupils
* demonstrate a commitment to personal professional development
 |
| **KNOWLEDGE** | * knowledge and experience of relevant systems and specialist ICT packages
* awareness of new initiatives, policy changes and their impact on the leadership of the school
* awareness of Data Protection and confidentiality issues
* awareness of and work within national legislation school policies and procedures relating to Health and Safety
 |
| **PERSONAL QUALITIES** | * develop and maintain an aspirational and motivational outlook
* commitment to high educational, professional and personal standards
* understanding the importance of maintaining confidentiality
* a flexible approach to work
* a sense of humour
* ability to manage a complex workload, to work independently and to tight deadlines
* commitment to equal opportunities and valuing diversity
* willingness to develop themselves and SKPS as an innovative and inspirational learning environment
 |