



JOB DESCRIPTION

KEY STAGE 1 / 2 CLASS TEACHER

Responsible to: Head teacher, Deputy Head teacher

In addition to the General Professional duties set out in the School Teachers' Pay and Conditions Document (2007), the following duties are attached to this post:

Safeguarding and Inclusion

1. To be individually responsible for promoting and safeguarding the welfare of children s/he is responsible for, or with whom s/he comes into contact.
2. To support the distinctive ethos of a Church of England School.
3. To take account of each child's home language and culture ensuring this is reflected in displays, materials and throughout the curriculum.
4. To provide a safe, welcoming and positive atmosphere for parents that will establish strong links with the School.
5. To comply with policies and procedures relating to Child Protection, health, safety and security, confidentiality and data protection and to ensure that the worker's line manager is made aware and kept fully informed of any concerns which the worker may have in relation to safeguarding and/or child protection.
6. To be fully aware of and understand the duties and responsibilities arising from the Children's Act 2004 and Working Together in relation to child protection and safeguarding children and young people as this applies to the worker's role within the organization.

Classroom Management and Organisation

1. To teach and actively promote a system of Assertive Discipline.
2. To follow the School's Policy for Classroom Organisation that will create a well-ordered, calm environment that is stimulating and purposeful.
3. To ensure that all equipment is organised and accessible to children so that it encourages independent learning.
4. To organise a learning environment that enables children to take ownership of their learning.



Learning and caring together, building a firm foundation for the future

5. To maintain half-term assessment records and samples of work as specified in the School's assessment schedule.
6. To provide, mark and monitor homework according to the agreed schedule.
7. To manage Learning Support staff in classroom tasks they may be expected to undertake.

Teaching and Learning

1. To plan and teach stimulating and interesting lessons.
2. To teach young children a wide range of basic social and educational skills, that can be assessed.
3. To plan for a range of ability.
4. To maximise every opportunity to develop speaking and listening skills.

Continuing Professional Development

1. To work with leadership team to develop outstanding practice.
2. To be pro-active in Performance Management identifying areas for career and self-development.