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| **Paid Internship Application form**  **North West Kent Teaching School Alliance (NWKTSA)**  **C/O Dartford Grammar School**  **West Hill, Dartford, Kent DA1 2HW**  **Tel: 01322 223039 Fax: 01322 291426**  **e-mail: LRichards@dartfordgrammarschool.org.uk** |

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| **Section 1 PERSONAL DETAILS** | | | | | | | | | | | |
| Surname | |  | | | Forename(s) | | | | | Title |  |
| Previous surname(s) | |  | | | | | | | NI No | | |
| Address  Post Code | | | | | | | | | | | |
| Telephone | Home:  Mobile: | | | | | | Work:  Fax: | | | | |
| e-mail |  | | | | | | | | | | |
| Work Permit details,  (if appropriate) | | |  | | | | | | | | |
| **Section 2 EDUCATION / TRAINING** | | | | | | | | | | | |
| Please give details of any qualifications you have obtained. | | | | | | | | | | | |
| **Names of Schools/Institutions** | | | | **Dates** | | | | **Qualifications and Grades** | | | |
| From | | To | |
| Secondary School | | | |  | |  | |  | | | |
| College/Further Education | | | |  | |  | |  | | | |
| Higher Education | | | |  | |  | |  | | | |
| Please give details of any training courses you have attended. If you have attended many training events please list these on a separate sheet and attach. | | | | | | | | | | | |
| **Section 3 PERSONAL INTERESTS, OR ACTIVE INVOLVEMENT OUTSIDE WORK**  **(e.g. Youth Leader)** | | | | | | | | | | | |
|  | | | | | | | | | | | |
| **Section 4 GENERAL EXPERIENCE AND FURTHER INFORMATION** | | | | | | | | | | | |
| Tell us how your experience, skills, training and/or qualifications in either paid or unpaid work, or through study, meet the selection criteria for this post. If there is insufficient space you may wish to attach this information on a separate sheet. | | | | | | | | | | | |
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| **Section 5 PROTECTION OF CHILDREN** | | |
| **Disclosure of criminal background is required of those with substantial access to children.**  You are required to give details as this post, for which you are applying, is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act 1974 (exceptions) (Amendment) order 1986. **A subsequent offer of appointment will be dependent upon the completion of a satisfactory Enhanced Disclosure Barring Service check.**  Have you ever received a caution, reprimand or criminal conviction? If not, simply enter ‘NIL’ below. If you have, the details must be listed below, together with any pending criminal action or court hearings against you.  You must declare all convictions that you have, including motoring offences and all convictions that have become “spent”. | | |
| **Date of caution, reprimand, conviction or pending hearing** | **Offence** | **Sentence** |
|  |  |  |
| Are there any restrictions to your residence in the UK which might Yes 🞏 No 🞏  affect your right to take up employment in the UK?  If YES, please provide details: | | |
| **Section 6 DECLARATION** | | |
| I understand that any employment, if offered, will be subject to the information on this form being correct, and I can confirm that no valid information has been willfully withheld. I understand that if I am appointed, I am liable to dismissal without notice if the information on this form is later proved to be inaccurate.  *Please delete where applicable:*  I am/am not related to any senior member of staff or governor  I can produce the original documents of my qualifications  Signature: ……………………………………………………… Date: ……………………………..  If you are returning this application form by post, please sign and date. If returning by e-mail you will be asked to sign a copy of this document before any offer of employment is made.  (The post will be subject to the terms and conditions of the Dartford Grammar School contract) | | |
| **Section 7 DATA PROTECTION ACT 1998** | | |
| I hereby give my consent for personal information (including equalities monitoring data) provided as part of this application to be held on computer or other relevant filing systems and to be shared with other accredited organisations or agencies in accordance with the Data Protection Act 1998.  Signature: ……………………………………………………… | | |

**EQUALITIES MONITORING INFORMATION**

**This section of the form is CONFIDENTIAL and will be detached from your application prior to interview.**

Dartford Grammar School recognises and actively promotes the benefits of a diverse workforce and is committed to treating all employees with dignity and respect regardless of race, gender, disability, age, sexual orientation, religion or belief. We therefore welcome applications from all sections of the community. It will greatly assist us if you provide as much information as possible, but you are not obligated to do so.

**ETHNIC ORIGIN** *(These are approved by the commission for Racial Equality)*

*Please tick one box only, indicating the category that best describes your ethnic origin.*

1. **White 4. Asian or Asian British**

British 🞎 Bangladeshi 🞎

Irish 🞎 Indian 🞎

Any other white background 🞎 Pakistani 🞎

Please specify: Any other Asian background 🞎

Please specify:

1. **Black or Black British 5. Chinese** 🞎

African 🞎

Caribbean 🞎

Any other Black background 🞎 **6.** **Any other ethnic group** 🞎

Please specify: Please specify:

**Mixed GENDER**

1. White & Asian 🞎 Male 🞎 Female 🞎

White & Black African 🞎

White & Black Caribbean 🞎 **AGE RANGE**

Any other Mixed background 🞎 Up to 19 🞎 20 – 25 🞎 26 – 35 🞎

Please specify: 36 – 45 🞎 46 – 55 🞎 56 – 65 🞎

Over 65 🞎

**DISABILITY**

We want to ensure that disabled people are considered on an equal basis by providing appropriate access and equipment. To help us to do this, please answer the following questions:

Do you consider yourself to be disabled? Yes 🞎 No 🞎

If YES, do you consider yourself to be disabled under the terms of

the Disability Discrimination Act? Yes 🞎 No 🞎

The Disability Discrimination Act 1995 defines disability as **‘a physical or mental impairment which has a substantial and long-term adverse effect on an individual’s ability to carry out normal day-to-day activities.’**

Is there anything you would particularly like to tell us about your disability?

**Privacy notice for applicants to STEM package teacher training:**

***How will we use your personal information?***

The internship you are applying for is part-funded by the Department for Education (DfE). DfE intends to evaluate the internship and the potential benefits to those who participate in it as well as the wider education sector. To enable them to do this, we will provide the minimum information necessary to them to carry out their evaluation.

DfE (or a contracted organisation working on its behalf) may also:

* Contact you to ask about your experiences of the internship. Please note that, if contacted, you will be under no obligation to take part. If you do, you will not be identified in any results of the evaluation and you can ask not to participate, or change your mind, at any time.
* Link information you provide in your application form with other information about you which DfE already holds or to which it is lawfully permitted access. This is to identify (for example) what kinds of qualifications applicants to this internship go on to achieve, how many go into teaching, and how long they are employed as teachers, without having to contact you repeatedly to ask you to update your information.

***Security and confidentiality***

DfE’s use of the information we share with them (or its contracted partner) will have no influence on the outcome of your application or your participation in the training and DfE’s findings will not identify you or any other applicants.

Any personal data shared with DfE will be handled securely and only accessed for the purposes of the evaluation of teacher training, recruitment and retention.

You can find more information about DfE at [www.gov.uk/dfe](http://www.gov.uk/dfe).

If you have any questions about how DfE will use your information, please contact [STEM.evaluation@education.gov.uk](mailto:STEM.evaluation@education.gov.uk).